

Yearly Status Report - 2018-2019

Part A			
Data of the Institution			
1. Name of the Institution	NAGAR PARISHAD SHIVAJI MAHAVIDYALAYA, MOWAD		
Name of the head of the Institution	Dr. K. R. Zilpe		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	07105236274		
Mobile no.	9403592474		
Registered Email	iqac.npsmm@gmail.com		
Alternate Email	npsmm@rediffmail.com		
Address	At & Po. Mowad, Th. Narkhed, Dist. Nagpur		
City/Town	Mowad		
State/UT	Maharashtra		
Pincode	441303		

Affiliated
Co-education
Semi-urban
Self financed and grant-in-aid
Mangala Vishwasrao Ambadkar
07105236274
7517870450
iqac.npsmm@gmail.com
mangalaambadkar@gmail.com
https://www.npsmm.in/wp-content/upload s/2020/03/AQAR-2017-18.pdf
Yes
https://www.npsmm.in/wp-content/upload s/2020/03/Academic Calender -2018-19.pd f

5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	С	1.99	2009	31-Dec-2009	30-Dec-2014
2	В	2.01	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC 23-Aug-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	

Green Audit	03-Jan-2019 32	17
Participation in PANI Foundation	02-May-2019 8	217
AQAR submission	27-Dec-2018 1	0
First IQAC Meeting	19-Jun-2018 1	12
Second IQAC Meeting	10-Jul-2018 1	12
Third IQAC Meeting	18-Mar-2019 1	12
Workshop on Career Guidance	09-Oct-2018 1	200
Programme on Health Awareness	23-Mar-2019 1	150
Submission of AISHE information	05-Apr-2019 1	0
Interaction Program on new revised NAAC A & A system	24-Apr-2019 1	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Programme on Health Awareness 2) Participation in Swacha Bharat Abhiyan in association with Municipal Council Mowad 3) Making the teachers acquainted with the values of institutional accreditation and the new method of NAAC accreditation. 4) Programme on Girls Safety. 5) Green Audit completed.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Internal academic audit of the departments	Ensures transparency and verification/checking of smooth functioning of the department
Feedback forms were taken from the stakeholders and analysed.	Steps were taken for the redressal of grievances
Computer traning for non teaching staff	All the non teaching staffs are acquainted with recent changes in softwares and online information submission procedure.
Library Orientation Programme for Student of B. A. I sem.	Students' familiars with the Rules, function and services of the library. The interests of the student in library are increased.
Intimation of yearly schedule of the college to the teaching nonteaching staff and students of the college at the beginning of the year through distribution of academic calendar.	Better participation from the part of all concerned in the college activities.
Finacial Audit of the college	Ensure transparency in finances of the institution.
Preparation of students' database	Students' database has been prepared with category wise and gender wise distribution analysis and uploaded to the website
Planning to launch new website of college	The new website of the college www.npsmm.in is live now.
MoU for new programmes/ activities	Several new MoUs executed; All departments instructed to execute MoU with other institutions for student/ faculty exchange programs
Ragistretion of Alumni Association	Process is ongoing
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14. Whether AQAR was placed before statutory Yes body? Name of Statutory Body Meeting Date Governing body of Nagar Parishad 20-Dec-2018 Shivaji Mahavidyalaya, Mowad 15. Whether NAAC/or any other accredited No body(s) visited IQAC or interacted with it to assess the functioning? 16. Whether institutional data submitted to Yes AISHE: Year of Submission 2019 Date of Submission 05-Apr-2019 17. Does the Institution have Management Yes **Information System?** If yes, give a brief descripiton and a list of modules Management Information System through currently operational (maximum 500 words) circulars, social media, electronic announcement system. Display of Notices, College Website, SMS, use of whats app, Email to the students and staff are used as information system. Beside this college has CMS software for college management System and LIBMAN software for Library Automation, both are supply by It is the Master Software, Nagpur. The online registration facility linked to the newly developed institutional website has the provision for online alumni database generation. There is a provision for online feedback from students in the Feedback link in the college new website. There is another link Activity Form under the menu IQAC is provided only for staff of the college for online submission of all the departments recent activities. The new college website has been designed and developed by our Librarian Prof. Sunil V. Narnaware he is manage this website and regularly updated the information in time period.

1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Nagar Parishad Shivaji Mahavidyalaya, Mowad is affiliated to Rashtrasant Tukadoki Maharaj Nagpur University, Nagpur. We strictly follow the curriculum given by the university. The curriculum given by the university are uploaded in college web site (www.npsmm.in) under each department. For effective implementation of curriculum , at the beginning of the Academic Session, departmental meetings are held in Principal Cabin in which the topics of the syllabus are distributed to the teacher after discussion with them. Preparation of academic calendar, time table, teaching plan are discuss in the meeting. The time table committee prepare the time table and distributed it to concern deprtments as well as published it on notice board. Teachers prepared their teaching plan and conduct lecture as per the schedule. Classes are held according to the schedule under the supervision of college administration. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as Chalk and Blackboard method, ICT enabled teaching learning method, Distribution of Class Notes by teacher, Group discussion among the students during the class, Seminar presentation by the students, Need based survey programmes, field works, educational tour, industry visit are carried by the department, Guest lectures are arranged by the departments, Regular class test, term examination are conducted. Remedial and tutorial classes are also conducted based on requirement. Feedback are collected and analysed by the department and action taken on it and online feedback facility are provided in college website. The Internal assessment which consists of internal tests, presentations, student's seminar and assignments are conducted to evaluate the performance of students.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
	No Da	ata Entered/Not	Applicable	111	

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course Programme Specialization		Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Certificate course in Handicraft	28/11/2018	51		
Certificate course in Beauty parlour	28/11/2018	39		
Certificate course in IT	28/11/2018	69		
Certificate course in Fashion Designing	28/11/2018	53		
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships			
ва	NIL	0			
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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

To ensure constant growth of the institution and progress of the students we have put an effective feedback mechanism in place that collects, analyses and implements suggestions from the students to make academic, infrastructural and policy improvements in the college. This feedback is analysed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, departmental level feedback is taken from students to enhance the teaching learning process. The analysis of such feedback is done on an institutional level. The feedback is collected from the students in offline mode and same are in online mode in a form type in a standardized format design by IQAC of the college and it uploaded in college website (www.npsmm.in) under main menu link. The opinions and suggestions advocated by the stakeholders were studied by the IQAC and a list of grievances prepared. The issues raised were discussed in the IQAC Committee meetings for seeking possible remedial measures. Actions taken by the administration on it for future development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Marathi, History,	360	232	232

Economics,					
Political					
Science,					
Sociology,					
English					
Literature and					
Marathi					
Literature					
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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

	Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
ľ	2018	232	0	8	0	0

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	12	3	0	4
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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring Activities: Each class has a class-advisor. College conducted induction program for first year students on the topics like Introduction of college, Various activities conduct by the college faculties, Examination pattern, Career Opportunities and Health Stress Management Competitive examination cell conducts guest lecture and give guidance about competitive examinations. Teacher gives support in the form of finance, books, and notes bank facilities to the needy students. All these need based mentoring is done on personal issues of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
232	8	1:29

2.4 - Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	8	0	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
	receiving awards from		fellowship, received from
	state level, national level,		Government or recognized

	international level		bodies		
2018	Ashok B. Bhakte	Associate Professor	State level Navaratna Sahity Puraskar (state) received from Navaratna Sahity Parishad Maharastra Rajya.		
2018	Ashok B. Bhakte	Associate Professor	National Level Rastriya Samataratna Puraskar (National) received from Yuwashkti Samajik Sanstha Nashik		
2018	Ashok B. Bhakte	Associate Professor	National Level Rastriya Samajratna Puraskar (National) received from Jivalha Bahudeshiya Sanstha Nashik		
2019	Ashok B. Bhakte	Associate Professor	State Level Swa.Endumati Karkhar Smruti sahitya Puraskar (State) received from Viswakarm Tarun Mandal,Wadasi wane,Th.Karmada Di- Solapur		
2019	Narayan D. Balpande	Assistant Professor	Ph.D. received from Rashtrasant Tukadoji Maharaj Nagpur University		
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	UG	I Sem	17/10/2018	16/02/2019
BA	UG	II sem	30/04/2019	16/08/2019
BA	UG	III Sem	17/10/2018	16/02/2019
BA	UG	IV Sem	30/04/2019	19/07/2019
BA	UG	V Sem	17/10/2018	06/02/2019
BA	UG	VI Sem	30/04/2019	11/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows university norms on CIE. For aided subjects. Only external evaluation is mandatory. However many departments in the aided section evaluate students continuously through various methods, as decided by the departments themselves. Internal evaluation is mandatory and part of requirement from university for Foundation Course in aided section and for all courses in self -financed. Each department conducts continuous internal assessment in its own way. As per the guidelines of RTM Nagpur University the institution appointed college exam officer for smooth conducting the Examinations and making policy decisions in regard to organizing examinations, improving the systems of examinations. Institute Adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's development in both the semester. The orientation programmes are conducted at the beginning of the semester as per guidelines and also conducts induction Programme. Exam department inform to students 'examination pattern, schedule and regulations Academic Calendar with CIA Exam dates. Schedule Display in the College Notice Board. Result Analysis is done by the class tutors after CIA Test. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Whenever necessary, the tutor shall recommend the visit of the parent to the college for a discussion about the Student. Remedial Classes are conducted for the slow learners, absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed .Some departments evaluate students on the basis of their performance in group discussions project presentations, assignments, and viva

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a very useful document, which contains the most important dates to guide the teachers and students. Our academic calendars provide important information about teaching dates examination dates extra cocurricular activities, semester based and annual based examinations. Before the commencement of every semester respective departments prepare a detailed study plan, assignments for the individual teachers and the number of classes allotted to each course. On the basis of this the Routine subcommittee of the Teachers' Committee prepares a detailed timetable and academic calendar for the entire semester. Finally this is distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal/Vice-Principal. The Principal/Vice Principal sees to it that all departments follows academic calendar. The college has a vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.npsmm.in/wp-content/uploads/2020/04/Programme-out-comes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ŪĠ	ВА	English, Marathi,	55	48	87.27

	History, Political Science, Economics, Sociology					
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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

_https://www.npsmm.in/wp-content/uploads/2020/04/Student-Satisfaction-Survey-2018-19-analysis.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency			
Any Other (Specify)	0	NIL	0	0	
Major Projects	0	NIL	0	0	
Minor Projects	0	NIL	0	0	
Interdisciplina ry Projects	0	NIL	0	0	
Industry sponsored Projects	0	NIL	0	0	
Projects sponsored by the University	0	NIL	0	0	
Students Research Projects (Other than compulsory by the University)	0	NIL	0	0	
InternationalPr ojects	0	NIL	0	0	
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3.2 – Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No D	111	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation Name of Awardee		Awarding Agency	Date of award	Category			
No Data Entered/Not Applicable !!!							

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Name Sponsered By Center		Name of the Start-up	Nature of Start- up	Date of Commencement				
No Data Entered/Not Applicable !!!								
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3.3 - Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
International	History	3	6		
International	Library	2	6		
National	Economics	3	6		
National	Sociology	2	5		
International	English	1	6		
No file uploaded.					

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file	uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation	
NIL	NIL	NIL	2019	0	NIL	0	
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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication	
NIL	NIL	NIL	2019	0	0	NIL	
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local	
Presented papers	2	1	0	0	
Attended/Semina rs/Workshops	0	7	3	1	
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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities			
Voters Rally	NSS Unit	8	148			
Sadbhavana Rally	NSS Unit	8	145			
Door to Door Survey of Dengue Diseases and its preventive steps	NSS Unit	80	0			
Awareness on Dengue Disease	NSS Unit	8	140			
Pani Foundation	NSS Pani Foundation	4	145			
NSS Special Camp at Peth Muktapur	NSS Unit	4	75			
Swacha Bharat Abhiyan	Municipal Council Mowad	8	145			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
NIL NIL		NIL	0		
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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abiyan	Municipal Council Mowad	Plasic And Congress herb eradication	8	145
Awareness on Dengue, Maleria	Municipal Council Mowad	Awareness Campaign, Door to door visit	8	140
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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	ature of activity Participant		Duration			
Workshop 232		Institution 1				
Sport 40		Institution	1			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant		
NIL	NIL	NIL	15/06/2018	14/06/2019	0		
	No file uploaded.						

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs				
	No Data Entered/Not Applicable !!!						
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
611313.62	596150.72

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added		
Classrooms with Wi-Fi OR LAN	Existing		
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added		
Class rooms	Existing		
Campus Area	Existing		
Seminar halls with ICT facilities	Existing		
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4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Fully	1.0	2015

4.2.2 - Library Services

Library Service Type	Exis	eting	Newly	Added	То	tal
Text Books	2673	323102	110	31930	2783	355032
Reference Books	464	83170	0	0	464	83170
e-Books	0	0	0	0	0	0
Journals	31	53748	0	0	31	53748
e-Journals	0	0	0	0	0	0
CD & Video	4	0	0	0	4	0
Library Automation	1	49000	0	0	1	49000
Digital Database	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(spe cify)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content	
No Data Entered/Not Applicable !!!				
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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	10	1	10	0	0	4	1	10	1
Added	2	0	2	0	0	0	0	0	0
Total	12	1	12	0	0	4	1	10	1

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
198142	197142	175931	170931

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classrooms: Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. Regular cleaning contract is given for outside agency for maintenance of buildings and other facilities. Class rooms are cleaned daily by the non teaching staff of the college. Regular monitoring of electrical and fixtures is done and repaired immediately. Utilization: Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. College is conducted in morning sessions. Library: Annual maintenance contracts are done for the software used in the library . Proper ventilation is done so as to maintain dry environment near book shelves. Regular dusting and cleaning is done. Pest control is carried out so as to increase the life of valuables resources of library. Furniture and fixtures are repaired as per the requirement Utilization: Library is made fully automated. Computerized issuing and returning of books is done so as to save time. Book exhibitions are conducted in the library and books suggested by staff members are included in the library. Partially Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. Special reading room facility and computers are provided for access to e- content .Library staff conducts orientation and information literacy programs to educate patrons. New arrivals are exhibited on display board. Library is kept open in long vacations for the benefits of the students. Qualified staff is appointed in library to guide and help students. OPAC facility is provided to student for book search. Library has its own website in which e-resources are available. Computers: Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software. Utilization: Available computers are distributed in office, library and for administrative work as per the requirement and load of the work. Computers are connected through LAN and with high speed internet facility. Computers are provided with upgraded antivirus. Sport Facility: Regular maintenance is carried out for sports equipment and sport material from experts in the field. Synthetic surfaces on ground are cleaned periodically Utilization: Sport material is issued to students as per the schedule. For intercollegiate competitions sport material is issued to the student for the period of the competition.

https://www.npsmm.in/infrastructure-facilities/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	SC/ST/OBC/SBC/NT/Mi	181	0

	nority Scholarships			
b)International	NIL	0	0	
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved	
workshop on Self defence	20/12/2018	95	Yoga training institution Katol	
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2019	Workshop on guidance for competitive examinations and career counselling offered by the institution in collaoration with Rani Laxmibai Mahila Mahavidyalay Sawargaon.du ring the year	235	235	4	4	
	No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

	On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL:	0	0

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	N. P. Shivaji College Mowad	Economics	VASANTRAO NAIK GOVERNMENT INSTITUTE OF ARTS AND SOCIAL SCIENCES, NAGPUR	Economics
2018	2	N.P. Shivaji College Mowad	History	VASANTRAO NAIK GOVERNMENT INSTITUTE OF ARTS AND SOCIAL SCIENCES, NAGPUR	History
2018	4	N.P.Shivaji College, Mowad	Pol. Science	VASANTRAO NAIK GOVERNMENT INSTITUTE OF ARTS AND SOCIAL SCIENCES, NAGPUR	Pol. Sci.
2018	5	Nagar Parishad Shivaji College Mowad	Marathi uploaded.	Jivan Vikas Mahavidyalay a Devgram	Marathi

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file	uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sport Activity	Institute Level	200
Yuva Mahotsav	Institute Level	180
Teachers Day Celebration	Institute Level	150
Freshers Welcome	Institute Level	120
No file uploaded.		

5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	0	0	0	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Cultural Activities: Organisation of the Annual Youth Festival 'YUVA MAHOSTAV". Organisation of the annual social, a cultural programme of the college. Observance of the Library Day on 12th August 2018 Observance of the Marathi Day on 27/02/2019 Organisation of the International Non Violence Day On 2nd Oct.2018 Sports Activities: Organisation of inter-collegiate Tug Of War, Athletics, Badminton, Weight Lifting, Power Lifting, Table Tennis. Organisation of Annual Sports of the college. Yoga Day programme organization on 21st June Sport Day organization on 29th August Other Activities: Providing a list of financially backward students to the college to make them get fees concession from the college fund. Representation of Student on Academic Administrative bodies/committees of the institution: 1) IQAC 2) Sports Advisory Committee 3) Library Advisory Committee 4) Lifelong Learning Extension 5) NSS Committee 6) College Development Committee 7) Cultural Committee 8) Study Circle of various subjects etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. the alumni association is registers in the month of August, 2019. The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our organization. Alumni associations exist to support the parent organizations goals, and to strengthen the ties between alumni, the community, and the parent organization. Maintaining the updated and current information of all Alumni. To encourage, foster and promote close relations among the alumni themselves. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni. Besides the formal Alumni, we also have informal alumni gatherings. The college receives legal and consultancy help from alumni members.

5.4.2 - No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

70

5.4.4 - Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500

Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational service. Our Institution practices decentralization and participative management. The principal is the sole authority of the institution. Students are empowered to play an active role in co-curricular and extracurricular activities, and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. There are different committees such as cultural committee, woman's Cell, NSS, IQAC, mentoring etc. in which students and teachers participate and take active part. The College core committee formulates common working procedures and entrusts the implementation through departments. The department or committee in-charge manages the activities of the department and keep track of co-curricular and extracurricular activities in the College. Other units of College like sports, library, students council also operates under the guidance of the various committees and also students are involved in the decision making process to some extent.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Principal of the College along with the admission committee carry out the admission process. Financial help is offered through the flexibility in payment of fees in easy instalments for the needy students. Economically poor students are provided with free admission by the College authority. The students are guided to opt for right choice of subject combination at the time of admission.
Human Resource Management	All human resources available within the College is deployed and engaged according to one's aptitude and abilities. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee. Principal has regular meetings with heads of Dept, faculty and admin staff to take stock of the institution functioning the IQA initiates, observes and documents the action plans for quality formations and objectives enhancement and implementation Mentors monitor and document student's progress from admission to passing out. Confidential performance appraisals are regularly filled and used positively. Personal files well maintained. The college has computerized account keeping and administrative system. Pay slips and PF statements of employees are transmitted

	electronically. Biometric attendance system ensures regularity and fair assessment. All leave rules as per the University of Nagpur statutes are adhered to. An open door policy for feedbacks and prompt grievance redressal.
Research and Development	The institution makes sustained efforts to develop and enhance research culture and research aptitude among faculty members and students and to bring research to bear upon both teaching and learning. The College encourages the faculty to attend State, National and International Conferences/Workshops/Seminars/Symposia on their related field. 2books were published by the faculty.
Teaching and Learning	Teaching and learning is the core of education system. So maximum emphasis is given on teaching and learning. The college continuously improves its infrastructure and incorporates new technology, tools and aids, to improve the teaching and learning processes. Teaching faculties have been motivated for extensive use of ICT in the teaching learning process. For this smart classrooms have been developed. Having recognized the importance of ICT tools and techniques in the process of effective teaching learning, the institution has drawn a strategic plan: • To build, expand and update ICT infrastructure on the campus. • To train the faculty members for making them ICT enabled. • To motivate teachers to use modern teaching aids based on ICT and day by day enhanced the proportion of ICT based teaching. • To motivate the students to use ICT infrastructure and tools for effective learning experiences. Teaching is supplemented with guest lectures, group discussion, class seminars, workshops, educational tours, field trips. The IQA Obtaining feedback response from students, parents and other stake holders on quality related institutional process. This enables the IQAC to monitor the teaching learning processes.IQAC encourages departments to organize invited lectures by experts on various topics.
Curriculum Development	The college has no scope as far as innovation in curricula is concerned because the board of studies decides

	the curriculum. We adopt these curricula as per university direction. Only we design the curriculum of our short term certificate courses.
Examination and Evaluation	Each year, the college constitutes a special examination committee to ensure effective implementation of all activities related to internal and external examinations and assessments. Internal theory exams of all faculties and classes are conducted at a time and as strict as university exams. Time table of the theory examination, room allotment, supervision schedule and result submission schedule is displayed and strictly followed. Online Enrolment of the students Online submission of examination forms Online issuance of Hall tickets Online declaration of result All these activities are implemented as per University Norms. College also conducts terminal examination at the end of syllabus and declare the results within fifteen days. College conducts short term certificate course examination and declare the results within fifteen days.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Timetable and academic calendar is planned and uploaded on the website .
Examination	Examination forms are filled online and their admit card is generated online.
Finance and Accounts	partial
Student Admission and Support	Students Schorship is directly deposited by the governmnet through DBT in their bank accounts

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mangala V. Ambadkar	National Seminar on Measuring Outcomes, Good Documentation, Innovations And Best Practices on 24th and	0	1200

25th Feb 2019

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FACULTY DE VELOPMENT PROGRAM ON REVISED NAAC GUIDELINES	FACULTY DE VELOPMENT PROGRAM ON REVISED NAAC GUIDELINES	21/06/2018	25/06/2018	8	3
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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Physical Education	1	10/10/2018	30/10/2018	21
Refresher Course in Library Information	1	04/01/2019	24/01/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

College IQAC constitutes committees for smooth functioning of academic, administrative, and financial activities. The external financial audit is conducted in accordance with auditing standards accepted in India The last audit was done by C.A. for the financial year 2018-19. It was an audit of Balance Sheet General Fund, Income and Expenditure and Receipt and payment Account.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose	
NIL	0	NIL	
No file uploaded.			

6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	College Appointed AAA Committee Members	Yes	Academic Audit Committee
Administrative	Yes	College Appointed AAA Committee Members	Yes	Administrative Audit Committee

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

The College does not have a formal Parent Teacher Association. However, the college ensures a healthy interaction with the parents. 1. At the onset of the academic year, parents of first year students attend the Orientation Programme. Departments also organize their departmental orientation for an interactive dialogue with students and parents. 2. They actively participate and give their suggestions in the meetings of IQAC. 3. Parents give suggestions and feedbacks in the Annual parent Teacher Meeting organised by the College. Parents Feedback forms on the overall college activities are analyzed and reforms have been done if it is possible.

6.5.3 – Development programmes for support staff (at least three)

 Use of internet for banking application. 2) Support staff of the college was trained with elementary and advanced Tally for increasing their computer proficiency. 3) Computer Training of the office staff so that they are able to handle the online admission and registration of students.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- 1) Organization of National level seminar in Social Sciences, Marathi, and Library Science. 2) Workshop on Competitive Examination and Career Guidance is conducted in collaboration with Rani Laxmibai Mahila Mahavidyalaya, Sawargaon.
- 3) Blood Donation Camp is organized. 4) Programmes on gender sensitization is organized. 5) Participation of Girls Students in tug of war at university level competition. 6) Apply for B.com and M. A.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on Competitive Examination and Career Guidance	09/10/2018	09/10/2018	09/10/2018	200
2018	First IQAC Meeting	19/06/2018	19/06/2018	19/06/2018	12
2018	Second IQAC Meeting	10/07/2018	10/07/2018	10/07/2018	12
2019	Third IQAC Meeting	18/03/2019	18/03/2019	18/03/2019	12
2019	Programme on Health Awareness	23/03/2019	23/03/2019	23/03/2019	150
2019	Submission of AISHE Information	05/04/2019	05/04/2019	05/04/2019	0
2018	Submission of AQAR for 2017-18	27/12/2018	27/12/2018	27/12/2018	0
2019	Participatio n in PANI FOUNDATION	02/05/2019	02/05/2019	09/05/2019	217
2019	Interaction Programme on New Revised A A System	24/04/2019	24/04/2019	24/04/2019	9

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of I	Participants
			Female	Male
Orientation Programme for students organised by Women Development Cell (a) Orientation and Induction of Students	12/07/2018	12/07/2018	70	0

Street Play: Mulagi Shikali Pragati zali	19/12/2018	19/12/2018	6	3
<pre>International Women's Day a) speaker : Mangala kadve</pre>	08/03/2019	08/03/2019	90	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the University met by the renewable energy sources

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	11/08/201	1	Sprying of insect icide	To kill m osquitoes of maleria, Dengue	70
2018	0	1	15/08/201	1	Tree Plan tation	Increasin g Tree in college camp[us	125
2018	0	1	19/11/201	9		NSS cadets pa rticipate d in clea nliness campaign	150

					in the college and nearby pl aces.Bhar at Abhiyan	in the college and nearby places.	
2018	0	1	21/08/201	1	Sadbhavna Rally	To create goodwill in society	145
2019	0	1	25/01/201	1	Voters Awareness Rally	T aware citizens about their voting rights	150
2018	0	1	01/12/201	1	Observanc e of World Aids Day	Public health	145

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ehics Code of Conduct	18/06/2018	The Code of Conduct of Professional Ethics of Teachers contained in the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of National Heroes Birth Anniversaries	18/06/2018	30/04/2019	150
Celebration of Independence Day	15/08/2018	15/08/2018	220
Celebration of Sadbhavna Day	21/08/2018	21/08/2018	145
Celebration of Librarian Day	13/08/2018	13/08/2018	120
Celebration of Sports Day	29/08/2018	29/08/2018	150
Celebration of NSS Day	24/09/2018	24/09/2018	150

Celebration of Republic Day	26/01/2019	26/01/2019	224		
Non violence day	02/10/2018	02/10/2018	206		
Inter National Womens day	08/03/2019	08/03/2019	160		
Celebration of Yoga day	21/06/2018	21/06/2018	150		
No file uploaded.					

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To maintain a clean environment, the college maintains a smoke free and vehicle free campus. Environment College are instrumental in bringing about major environmental consciousness among students in the college and preserving a green campus. Green audit is conducted by the college every year. Energy efficient LED Lamps are installed and solar lamps have been installed in the college ground. Solar system is installed in the college. Water harvest and Drip irrigation system is in the college campus. Garbage accumulation and composting pit is also there .The architecture has been done in order to allow sufficient light and air to cut down costs of electricity for lights and fans

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the Institution Best Practice: 1 Skill oriented short term certificate courses 1. Title of the Practice Skill oriented short term certificate courses 2. Goal 1) To impart the students skills so that, they could get the resource of livelihood. 2) Job Training 3. The Practice College started the new 4 skill oriented self finance short term courses. College forms the different six committees for the courses. The teachers are appointed on honorarium basis for the purpose. At the end of the training the college conducted objective type questionnaire examination and issue certificate to the students. 4. Evidence of Success Majority of the students acquired skill in these courses. It gives opportunity to begin their self employment or at list they are encourage to continue their course as they got the basic knowledge acquired in the college. 5. Problems Encountered and Resources Required We have not received any grants from UGC so we started these short term courses on self finance basis. The teachers are appointed on honorarium basis for the purpose. Best Practice: 2 Career Guidance Cell 1. Title of the Practice Career Guidance Cell 2. Goal To prepare the students for competitive examinations, so that they could get various Government Services. 3. The Practice College established career guidance cell in the year 2008-09. Since then the college is conducting regular classes not only for the college students but for alumni with the help of faculty and alumni. Guest lectures are also organised to upgrade their knowledge regarding the competitive examinations. CGC also display the information of various employments, competitive examination notification on Library and office notice board. 4. Evidence of Success That practice proved very fruitful to us. Up to the date near about 30 students secured job in various State Centre government department and Banking Sectors. Due to these practiced the students visited the library now and then which improved their reading habits. College library has ample collection of competitive examination books and journals, which enable the students to get success in the examination. 5. Problems Encountered and Resources Required We make sufficient use of college resources which are not adequate but enough to cater the needs of the students.

institution website, provide the link

https://www.npsmm.in/igac/best-practices/

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is "Selfless and substantial contribution to the society and nation building at large by making them potent to accept global challenges." College emphasizes on education to masses i.e. socially and economically weaker section of the society. The college is surrounded by an under privileged habitation. The college follows first come first serve basis admission policy. This ensures the student located in vicinity is accommodated in the college. The most of the students are from economically weaker section. The college provides them fee installment facility. In spite of these concessions the college is ardent about quality education. The College makes them aware about various scholarships schemes. Most of the students come from vernacular medium and low academic background. The college conducts spoken English activity, Remedial coaching and bridge course to ensure academic growth of the student. The college makes use of technology for teaching learning to be efficient. The activities are organized to expose students by conducting various workshops to the advanced knowledge as well. The college helps them to become self sufficient and responsible citizen. The college conduct skill based courses from last ten years to enhance employability skills of the student, so that their confidence will boost and they can stand on their own feet. The college has active Career Guidance cell which provides guidance about placement. Many students got placement as its result. organizes large number of Extension program for community reach out. This inculcates values among the students and helps to develop civic sense among them.

Provide the weblink of the institution

https://www.npsmm.in/igac/institutional-distinctiveness/

8. Future Plans of Actions for Next Academic Year

To begin B.com and M.A To increase in the no. Of welfare scheme for teaching and no teaching staff To increase the no. Girls participation in sports and games. Health and safety programmes for girls. Organization of training program for non teaching staff. To increase the no. Extension and outreach programmes.