THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

(FOR THE PERIOD 16TH JUNE, 2014 TO 15TH JUNE, 2015)

OF

THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAGAR PARISHAD MOWAD'S

NAGAR PARISHAD SHIVAJI COLLEGE

MOWAD, TH. NARKHED, DIST. NAGPUR – 441 303 (MS)
Phone: 07105 – 236274, e-mail: npsmm@rediffmail.com
Website: www.npshivajicollegemowad.co.in
Reaccreditted by NAAC with 'B' grade, CGPA 2.02

YEAR OF THE REPORT

2015

(ACADEMIC SESSION 2014- 2015)

SUBMITTED TO

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

NAGAR PARISHAD SHIVAJI MAHAVIDYALAYA, MOWAD

1.2 Address Line 1

AT PO. MOWAD, TH. NARKHED

Address Line 2

DIST. NAGPUR

City/Town

MOWAD

State

MAHARASHTRA

Pin Code

441303

Institution e-mail address

npsmm@rediffmail.com

Contact Nos.

07105-236274

Name of the Head of the Institution:

DR. K. R. ZILPE

Tel. No. with STD Code:

07105-236274

Mobile: 09403592474

Name of the IQAC Co-ordinator: PROF. MS. M. V. AMBADKAR

Mobile: 09823857632

IQAC e-mail address: npsmm@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* **MHCOGN 14004**

1.4 **NAAC Executive Committee No. & Date:** EC (SC) /06/RAR/109 dated 01-05-2015
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.npshivajicollegemowad.co.in

Web-link of the AQAR: http://www.npshivajicollegemowad.co.in/AQAR_report/ AQAR_REPORT_2014-15.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	1.99	2009	Up to 30/12/2014
2	2nd Cycle	B	2.02	2015	Up to 30/04/2020
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 23/08/2010

1.8 AQAR for the year *(for example 2010-11)* | 2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

After First Cycle Assessment and Accreditation by NAAC*:*

  i. AQAR 2009-10 submitted to NAAC on 17/06/2010 (DD/MM/YYYY)
 ii. AQAR2010-11 submitted to NAAC on 28/04/2011 (DD/MM/YYYY)
iii. AQAR2011-12 submitted to NAAC on 15/04/2012 (DD/MM/YYYY)
 iv. AQAR2012-13 submitted (Online) to NAAC on 27/08/2013 (DD/MM/YYYY)
  v. AQAR2013-14 submitted to NAAC on 28/06/2014 (DD/MM/YYYY)
 vi. AQAR 2014-15 submitted to NAAC on 18/07/2016 (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓ Men ☐ Women ☐

                       Urban ✓ Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ✓ UGC 2(f) ✓ UGC 12B ✓

                    Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ✓   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others   (Specify) [   ]

1.12 Name of the Affiliating University *(for the Colleges)*

Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NIL

University with Potential for Excellence   NIL   UGC-CPE   NIL

DST Star Scheme   NIL   UGC-CE   NIL

UGC-Special Assistance Programme   NIL   DST-FIST   NIL

UGC-Innovative PG programmes   NIL   Any other (*Specify*)   NIL

UGC-COP Programmes   NIL

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	02
2.5 No. of Alumni	00
2. 6 No. of any other stakeholder and community representatives	00
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	00
2.9 Total No. of members	12

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: No.   06   Faculty   03

       Non-Teaching Staff - Students   03   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   ✓   No

     If yes, mention the amount   3,00,000/- for five years

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos.   International   National   State   Institution Level

    (ii) Themes   NIL

2.14 Significant Activities and contributions made by IQAC

> ➢ The IQAC completed the National Higher Education Survey as required by Ministry of Human Resource Development Department of Higher Education New Delhi.
>
> ➢ Renovation of Corridor under IQAC supervision
>
> ➢ IQAC submitted proposal for National Conference in the subject Social Science, Library and Information Science and Marathi.
>
> ➢ IQAC submitted proposal for Minor Project in the subject Marathi.
>
> ➢ IQAC submitted RAR to NAAC
>
> ➢ IQAC has played a role in participation of students in University level games and sports
>
> ➢ IQAC conduct Green Audit.
>
> ➢ IQAC organised Study Tour.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Research Activities	Marathi dept. submitted proposal for Minor & Major projects to the UGC
2. Organising National Conference / Seminar	Four proposals of National Conferences/Seminars submitted to the UGC in the subject Social Science, Library & Information Science, Marathi and English.
3. Renovation of infrastructure	We have renovated our corridor
4. NAAC RE-Accreditation	We have submitted our RAR to NAAC for Re-accreditation
5. Games & Sports	20 students participated in various sports and 1 student got coloured in Volleyball
6. Environment	We conduct green audit
7. Facilities	We started wi-fi facility in the college from this session
8. Study Tour	We have organised yearly study tour and various departmental tour.
9. NSS & ACE Activities	We have organised social awareness rallies of Literacy, Superstition eradication, Right of vote etc. We conduct Survey of social economic educational status of nearby village.

 Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☑ No ☐

Management ☐   Syndicate ☐   Any other body ☑

Provide the details of the action taken

> AQAR is placed and discussed in the meeting of the IQAC. The plan of action and action taken thereof is approved at such meetings. The authority also patronized our departmental tours, organizing seminars and conferences in the college.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	1	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	6	0	0	0
Total	7	0	0	0

| Interdisciplinary | 0 | 0 | 0 | |
| Innovative | 0 | 0 | 0 | 0 |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	1

1.3 Feedback from stakeholders*   Alumni ☐   Parents ✓   Employers ☐   Students ✓
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the College follows the Syllabus and Curriculum of RTM Nagpur University, there is no scope of internal curricular designing, revision or up gradation.
B.A.I Syllabus of English and Marathi is changed as prescribed by University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	06	02	0	0

2.2 No. of permanent faculty with Ph.D.　　04

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty　00　　00　　00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	7	2
Presented papers	2	17	1
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Student's power point presentations, invited lectures by experts, play acting, field visits, educational tours are some of the innovative processes adopted by different departments for effective transaction of the university prescribed curriculum.

2.7 Total No. of actual teaching days
during this academic year　　180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)　　NIL

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop　　Nil

2.10 Average percentage of attendance of students　　80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. I	116	NIL	NIL	6 %	38 %	44 %
B. A. II	117	NIL	1 %	15 %	15 %	30 %
B. A. III	88	NIL	2 %	38 %	20 %	60 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC encourages departments to organize invited lectures by experts on various topics. Departmental plans are submitted to the IQAC before the commencement of every academic session and the record of departmental activities at the end of the session. This enables the IQAC to monitor the teaching learning processes.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	0
Others (Short Term Course For Non-teaching staff)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ➢ Encourage faculty to paper presentation/publication in conferences / seminars / workshops/Journals
>
> ➢ Encourage faculty to publish their paper in online journals having impact factor.
>
> ➢ Encourage faculty to undertake research projects.
>
> ➢ Encourage students to publish paper in college magazine.
>
> ➢ Encourage students for creative writing
>
> ➢ Publish Bi-Annual Wall Magazine " Vidyarthi Express'' .

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	1	0
e-Journals	0	0	0
Conference proceedings	2	17	1

3.5 Details on Impact factor of publications:

Range [0]   Average [0]   h-index [0]   Nos. in SCOPUS [0]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	0	0	0
Minor Projects	NIL	0	0	0
Interdisciplinary Projects	NIL	0	0	0
Industry sponsored	NIL	0	0	0

Projects sponsored by the University/ College	NIL	0	0	0
Students research projects *(other than compulsory by the University)*	NIL	0	0	0
Any other(Specify)	NIL	0	0	0
Total	0	0	0	0

3.7 No. of books published   i) With ISBN No.   3   Chapters in Edited Books   3

ii) Without ISBN No.   NIL

3.8 No. of University Departments receiving funds from

UGC-SAP   0   CAS   0   DST-FIST   0

DPE   0   DBT Scheme/funds   0

3.9 For colleges   Autonomy   0   CPE   0   DBT Star Scheme   0

INSPIRE   0   CE   0   Any Other (specify)   0

3.10 Revenue generated through consultancy   0

3.11 No. of conferences

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies					

organized by the Institution

Proposal submitted to the UGC for National Seminar/Conference

3.12 No. of faculty served as experts, chairpersons or resource persons   0

3.13 No. of collaborations   International   0   National   0   Any other   04

3.14 No. of linkages created during this year   0

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency   0   From Management of University/College   0

Total   0

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0   SRF 0   Project Fellows 0   Any other 0

3.21 No. of students Participated in NSS events:

University level 0   State level 01

National level 0   International level 0

3.22 No. of students participated in NCC events:

University level NA   State level NA

National level NA   International level NA

3.23 No. of Awards won in NSS:

University level 0   State level 0

National level 0   International level 0

3.24 No. of Awards won in NCC:

University level | NA | State level | NA |

National level | NA | International level | NA |

3.25 No. of Extension activities organized

University forum | 0 | College forum | 0 |

NCC | NA | NSS | 4 | Any other | 0 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS Units of the college organised special camp. The NSS Units also organized a tree plantation programme and cleanliness programme which the institution delivered its social responsibility towards the community at large.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 acres	NIL	Grant in Aid,	3acres
Class rooms	5	NIL		5
Laboratories	1 Computer Lab	NIL	Student Fee	1
Seminar Halls	NIL	NIL		NIL
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		248123.00	Grant in Aid	248123.00
Others				

4.2 Computerization of administration and library

- Computerization of office administration by using CMS software.

- Computerization of Library department using LIB-MAN software.

- Up-gradation of Computers in Library & Office: N-Computing installed in both the departments.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1216	151977.00	75	14292.50	1291	166269.50
Reference Books	399	51411.61	8	1978.10	407	53389.71
e-Books	0		0	0		
Journals	18		3		21	10520.00
e-Journals	0		0			
Digital Database	0		0			
CD & Video	4		0		4	
Others (General Books)	735	102196.20	20	3185.50	755	10538.17

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	3	1	Broad Band	0	0	2	1	0
Added	3	4 monitors		0	0	1 all in one HP inkjet printer	0	0
Total	6	1		0	0	3	2	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer, Internet access training for teaching and non-teaching staff

4.6 Amount spent on maintenance in lakhs :

i) ICT 23685.00

ii) Campus Infrastructure and facilities 244874.00

iii) Equipments 248123.00

iv) Others (Books) 19558.00

Total : 536240.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The college has Disciplinary committee, Anti-Ragging Committee and the Committee against Sexual harassment of Women. These Committees take care of day to day student support as and when needed. The IQAC regularly interacts with these committees. However, there has not been a single complaint received so far.

5.2 Efforts made by the institution for tracking the progression

> Through feedback & through Academic and Administration Audit

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
329	0	0	0

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
	42.12 %

Women

No	%
	57.87 %

Last Year (2013-14)							This Year (2014-15)						
General	SC	ST	OBC	Physically Challenged	Others	Total	General	SC	ST	OBC	Physically Challenged	Others	Total
26	25	19	180	0	42	292	55	28	16	191	0	39	329

Demand ratio   1:1   Dropout % 26

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> - Regular competitive examination classes are conducted under career guidance cell and certificate course in IT.

No. of students beneficiaries   07

5.5 No. of students qualified in these examinations

NET 0   SET/SLET 0   GATE 0   CAT 0

IAS/IPS etc 0   State PSC 0   UPSC 0   Others 7

5.6 Details of student counselling and career guidance

> We establish Carrier Guidance Cell   in the year 2008. Since then we are providing the guidance and information about various competitive examinations. Under this cell we provide employment notices to our students regularly. It displays on notice board, provide guidance to fill up the application / forms of competitive examinations.
>
> CGC has to be dispensation of well-informed and interested experts. It has to support the students in the development of soft skills and communication ability to face the challenge in the rigors of competitive tests and OJT (On Job Training) in addition or vocational courses. As a purveyor of healthy inter and intra personal relations, it has to include social values and ability to think independently for carrying out social responsibilities.

No. of students benefitted   Approx. 7

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

- Karate training programme was organised by Sports Department.
- Handicraft items making programme was organised for girls students.
- Women's Day celebration
- Elocution competition on Gender Equality programme

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

        State/ University level | 20 | National level | 0 | International level | 0 |

        No. of students participated in cultural events

        State/ University level | 2 | National level | 0 | International level | 0 |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 0 | National level | 0 | International level | 0 |

Cultural: State/ University level | 0 | National level | 0 | International level | 0 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	184	682090
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the college is:

To provide academic services to especially financially backward student of local community and nearby villages through qualitative and valuable education.

Mission of the college is:

Our mission of the institution is in tune with the objectives of higher education policies of the nation for instance; we provide qualitative and valuable higher education to the rural students of Mowad city as well as nearby villages. Through the curricular and extracurricular activities we try to develop overall skills and personality of students as compare to student of urban community.

The following mission statements of the college aim at translating college's vision in to activities.

➢ To impart higher education to the residents of Mowad and nearby areas in general.

➢ To provide infrastructure facility of the institution for the development of community.

➢ To ensure and inculcated perfect discipline in terms of regularity, sincerity, and punctuality among the students so that they contribute to the society and nation as most responsible and respectable citizen

➢ To aim at overall personality development of the students through extracurricular activities.

➢ To provide platform to the student's by giving them an opportunity to face all he challenges of the competitive world with at most utilization of the potential in sports and other events.

6.2 Does the Institution has a management Information System

> Yes,
>
> Information on all aspects relating to the working of the institution is systematically maintained and made available to all stakeholders. All policy decisions and implementation thereof are well circulated among all levels of the staff and management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college has no scope as far as innovation in curricula is concerned because the board of studies decides the curriculum. We adopt these curricula as per university direction.
>
> Only we design the curriculum of our short term certificate courses.

6.3.2 Teaching and Learning

> Learning is made student –centered by adopting learning activities like class seminars, assignments, group discussions, field trips, guest lectures. Faculty members are participated in Refresher courses for upgrading their knowledge.

6.3.3 Examination and Evaluation

> - Online Enrolment of the students
> - Online submission of examination forms
> - Online issuance of Hall tickets
> - Online declaration of result
> - All these activities are implemented as per University Norms.
> - College also conducts terminal examination at the end of syllabus and declare the results within fifteen days.
> - College started short term certificate courses and conduct examination and declares the results within fifteen days.

6.3.4   Research and Development

> The College encourages the faculty to attend State, National and International Conferences/Workshops/Seminars/Symposia in their related fields.
>
> Currently1 teachers submitted the Ph.D. thesis and 2 teachers are doing Ph.D.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Library has a separate reading room.

- Computerization of Library using Library management software.

- OPAC service is available.

- The collection of books and journals in the library is enriched in every session.

- Purchasing of Computers for office & Library.

- Office automation using college management software

6.3.6   Human Resource Management

Optimum utilization of human resources is sought to be achieved through –

- Performance appraisal of staff members is done every year based on student feedback, class observation, peer evaluation and self appraisal.
- Faculty members are encouraged to present papers in conferences and seminars and also to publish articles in journals.
- Being an aided College, recruitments of teaching and nonteaching staff are made as per the norms of the Government of Maharashrtra and University.
- Teachers extended services to conduct competitive classes and examination in the college.

6.3.7 Faculty and Staff recruitment

- The Management is the authority to recruit staff as per the norms stipulated by the UGC, Government of Maharashtra and University.
- The vacancies that arise are advertised in leading, dailies, sufficiently in advance. The interview panel comprises subject experts from university , a government, nominee, the principal and a representative of the management.
- Roaster System is strictly followed during Faculty and Staff recruitment

6.3.8 Industry Interaction / Collaboration

- Collaboration with Rani Laxmibai Mahila Mahavidyalaya, Sawargaon, Th. Narkhed, Dist. Nagpur.

- Collaboration with Jivan Vikas Mahavidyalaya, Thugaondeo, Th. Narkhed, Dist. Nagpur.

- Collaboration with Arvindbabu Deshmukh College, Bharsingi, Th. Narkhed, Dist. Nagpur

- Collaboration with Matoshri Magalatai Umathe ITI Jalakheda, Th. Narkhed, Dist. Nagpur.

6.3.9 Admission of Students

Through Prospectus, we provide characteristics of the college, subject taught departmental information and the conditions of admission process etc.

As soon as the result of HSSC is declared, we give the information about admission on speaker as well as on college notice board. As our college is in rural area the place is very small. With the declaration of the 12th class result students of nearby villages as well as local come for admission.

Admission in B.A. degree course is mainly done in accordance with the university norms. As we have junior college run by our management, first preference is given to in house students for the admission of F.Y. B.A. AS our college is situated in rural area, we give admission on first come first serve basis to all without consideration of merit. So cut of percentage for admission at the entry level is 35 %.

6.4 Welfare schemes for

Teaching	Granting permission and leave when required for pursuing research and other faculty development programmes
Non teaching	Granting permission and leave when required for non teaching staff training programmes.
Students	Student Welfare fund, Students aid fund, Student Medical aid fund, protection of women students at campus

6.5 Total corpus fund generated   0

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	University	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days? : **NA**

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contributions for the career development of the students.

6.12 Activities and support from the Parent – Teacher Association

No such association exists at present. Regular parent teachers meetings are held. In addition to these meetings, teachers communicate with parents as and when required to discuss problems related to their wards and to seek their suggestions for improvement.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenues provided by the government for their promotions, to avail themselves of the all welfare measures of government that ensures their welfare. Teachers are promoted to avail the developments schemes of U.G.C. The supporting staffs are encouraged to take admission to short term courses for non-teaching organised by Academic Staff College.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme was organized on Independence Day.
- Plastic and congress herb eradication, ban on open latrine such programmes are organized by different departments like N. S.S. ,A.C.E. and Environment .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Innovative Courses & Programme
>
> College started Short Term Self Finance Certificate Course in Various Discipline i.e.
>
> 1) Certificate course in Rangoli making & Handicraft
>
> 2) Certificate course in Information Technology
>
> 3) Certificate course in Preparation of Competitive Examinations.
>
> 4) Certificate course in Beauty Parlour.
>
> 5) Certificate Course in Fashion Designing.
>
> 6) Certificate course in Electric maintenance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The plan of action and the ATR based on it has been presented in section 2.15.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> I)   Short term certificate courses
> II) Career Guidance Cell
>   The details of the best practices in annexure III

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Efforts initiated towards making the campus a plastic free zone.
> - Students being taught to make and use paper bags.
> - Tree plantation programme was organized in the college premises and behind the street of Mowad.
> - Cleanliness programme was organized in the college premises by N.S.S. department.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strong Points
  - Our efforts of starting competitive classes bore fruits in the form of getting many students a government jobs.
  - Our self finance Short Term courses proved helpful in self career establishment in the field of beauty parlour, fashion designing and handicraft etc.
  - College has provided net facilities to the students which helped them to keep their knowledge update.
  - Students best performances in sports help them to get jobs in Police and Army force.

Weak Points
  - Concern about Dropout rate
  - There is no scope for the development of building due to various reasons such as foundation of the main building is not strong due to black soil and insufficient financial -aid. Management is unable to provide fund for the building.
  - Opportunities
  - Scope for an expansion of building .
  - Organization of seminars and conferences.
  - Scope for Major Research Project
  - Publication of papers in national and international journals.
  - Threats
  - Indifference of girl students in the participation of games and sports

8. **Plans of institution for next year**

  - Organization of seminars and Conferences.
  - Improvements in Short Term Courses.
  - Proposals for MRP to be submitted, PhD thesis to be submitted.
  - Apply for NAAC Reaccreditation.
  - Obtaining assistance from the U.G.C. for renovation and maintenance work on existing buildings and boundary wall.

Name Miss M. V. Ambadkar

Co-ordinator
I.Q.A.C.
_____
P. College, Mowad
Signature of the Coordinator, IQAC

Name Dr. K. R. Zilpe

Chairperson
I.Q.A.C.
_____
N.P.S. College, Mowad
Signature of the Chairperson, IQAC

_____***_____

Annexure

NAGAR PARTISHAD SHIVAJI MAHAVIDYALAYA
Mowad, Th. Narkhed Dist. Nagpur.

ACADEMIC CALENDER: SESSION 2014-15

JUNE, 2014

First Term 17th June 2014

17th June 2014

Meeting of the Admission Committee, Admission Process.

20th June 2014

Timetable, Departmental workload and Teaching plan is prepared Departmental committees are formed.

26th June 2014

Celebration of Birth Anniversary of Shatrapati Shau Maharaj

JULY, 2014

26th July 2014

Celebration of Fresher's day by Cultural Department

30th July 2014

Black Day

AUGUST, 2014

1st August 2014

Celebration of Annabhau Sathe Birth Anniversary of Cultural Departments.

7th August, 2014

Meeting of NSS Department

8th August, 2014

Population Day & Essay Competition

12th August 2014

Celebration of Dr.S.R. Rangnathan Birth Anniversary by Library Department.

15th August 2014

Celebration of Independence Day and Tree Plantation by Environment and ACE Department.

20th August 2014

Good Will Day Celebration by NSS and Cultural Department

29th August 2014

Celebration of Sport Day

SEPTEMBER, 2014

2nd September 2014

Study Circle of all Subjects

5th September 2014

Teachers Day Celebration by NSS and Cultural Department.

8th September, 2014

World Literacy Day & Essay Competition

16th September 2014

Competitive Examination by Career Guidance Cell

24th September 2014

Celebration of Foundation day of NSS

25th , September, 2014

Guidance on Dengue Diseases

30th September 2014

Celebration of Laxmi Narayan Day

OCTOBER, 2014

2nd October 2014

Celebration of Mahatma Gandhi and Lal Bahadur Shashtri Birth anniversary by Cultural Department

7th October 2014

A guest Lecture by Guidance Cell

14th October 2014

       A guest Lecture by Library Department

15th October 2014

       Inauguration of all Short term Courses

18th October 2014

       Student Parent Meeting

19th October 2014

       Alumi Meeting

21th October 2014

       21 October 2014 to 20th November Diwali Vacation

NOVEMBER, 2014

21th November 2014

       Second term start

26th November 2014

       Debate Completion by N.S.S and Cultural Department

DECEMBER, 2014

2nd December, 2014

       Elocution Competition on Female Foeticide and its effect on society

6th December 2014

       Dr. Ambedkar Mahaparinivavan Din Organised by Culture Department

10th December 2014

       Guest Lecture by English Department

15th December 2014 to 20 December 2014

       Guest Lecture Series by all Departments

JANUARY, 2015

1st January 2015

       New Year Program

3ᵗʰ January, 2015

    Kranti Joyti Sawitreebai Fule **Birth Anniversary Program**

10ᵗʰ January 2015 to 15 January 2015

    N.S.S Special Camp

FEBRUARY, 2015

 1 February, 2015 to 10ᵗʰ February, 2015

    Sports Physical Test

6ᵗʰ February 2015

    Yuva Mahotsav

15ᵗʰ February, 2015

    Term Exam

19ᵗʰ February, 2015

    Celebration of Shiv Jayanti & Yuva Mahotsava.

MARCH 2015

5ᵗʰ March, 2015

    Commencement of University Examination As per Time table of RTM Nagpur University, Nagpur.

APRIL 2015

14ᵗʰ April 2015

    Celebration of Dr. Ambedkar Birth Anniversary

30ᵗʰ April 2015

    End of the Session.

1ˢᵗ May, 2015

    Maharashtra Din & World Labour Day .

Analysis of Feedback

Every year college executes the exercise of collecting the feedback from the students, on teaching learning processes and curriculum. Students assess individual teachers by filling up a questionnaire especially designed for the purpose. This valuable feedback helps the teachers to upgrade their techniques of teaching. Secondly, students convey their difficulties, about syllabus, the availability of facilities and even the required essential facilities to their teachers. This facilitates the college to understand the present and the demand of the future. Including a detailed analysis of such feedback on each teacher is beyond the scope of this report. The major observations based on analysis of such feedback are summarised as follows:

1 **Mode of communication of syllabus by teachers**:

45% of students reported that the curriculum was communicated by teachers through a combination of three methods- class room lectures with illustration, classroom discussions, and interactive teaching learning methods. 45 % expressed the opinion that the mode of communication of syllabus was mainly classroom lectures and interaction. 10% student suggested maximum use of projector.

2. **Strict adherence to Curriculum:**

Majority of the students affirmed that the curriculum is followed by teachers in strict adherence to University.

3. **Reading Material:**

80% of students agreed that teachers provided them with sufficient reading materials/ lectures notes as required for the curriculum.

4. **Availability of Learning Resources:**

70% students felt that the college library is adequately equipped and endowed with reading resources as per the curriculum of the university. 30% students suggested to increasing the stock of reference books.

5. Accessibility of the teacher in and out of the class:

Majority of the students expressed their satisfaction on the accessibility of the teachers in and out of the class.

5. **Overall Experience:**

A significant majority of students have rated their overall experience in this college as excellent.

Analysis of Feedback

Report of the Parent's Assessment of the College

The parent teacher meeting was held on 18th Feb, 2015, Parents numbering 125 filled in the questionnaire

1. Most of the parents were satisfied with the quality of teaching in Nagar Parishad Shivaji college Mowad.

2. Internship has been greatly appreciated by the parents.

3. Nearly 46% of the parents have appreciated the Outreach programme of, Nagar Parishad Shivaji college Mowad. Engaging the students in neighbourhood community service programmes.

4. Nearly 82% of parents have expressed that the fees collected by the college is affordable.

5. Some of the parents have made an observation that the standard of teaching in College should be given a close look by the management and efforts are to be made to enhance effective teaching, learning and evaluation.

6. Parents expressed the overall impression about Nagar Parishad Shivaji college Mowad. is great and comfortable. The overall response from parents is good in numbers and most of them are greatly satisfied with various aspects of THE COLLEGE and felt fortunate to have their wards in. Nagar Parishad Shivaji College Mowad.

Best Practices of the Institution

Best Practice: 1 Skill oriented short term certificate courses

1. **Title of the Practice**

   Skill oriented short term certificate courses

2. **Goal**

   To impart skills to the students, so that they could get the resource of livelihood.

3. **The Practice**

   College started the new six skill oriented self finance short term courses. College forms the different six committees for the courses. The teachers where appointed on honorarium basis for the purpose. At the end of the training the college conducted examination based on objective type questions and issue certificate to the students.

4. **Evidence of Success**

   Majority of the students acquired skill in these courses. It gives opportunity to begin their self employment.

5. **Problems Encountered and Resources Required**

   We have not received any grants from UGC so we started these short term courses on self finance basis. The teachers were appointed on honorarium basis for the purpose.

Best Practice: 2 Career Guidance Cell

1. **Title of the Practice**

   Career Guidance Cell

2. **Goal**

   To prepare the students for competitive examinations, so that they could get various Government Services.

3. **The Practice**

   College established career guidance cell in the year 2008-09. Since then the college is conducting regular classes not only for the college students but for alumni with the help of faculty and alumni. Guest lectures are also organised to upgrade their knowledge regarding the competitive examinations. CGC also display the information of various employments, competitive examination notification on Library and office notice board.

4. **Evidence of Success**

   That practice proved very fruitful to us. Until now near about 25 students secured job in various State & Centre government department and Banking Sectors. Due to these practiced the students visited the library now and then which improved their reading habits. College library has ample collection of competitive examination books and journals, which enable the students to get success in the examination.

5. **Problems Encountered and Resources Required**

   We make sufficient use of college resources which are not adequate but fulfilled our needs.