

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

NAGAR PARISHAD SHIVAJI MAHAVIDYALAYA, MOWAD

1.2 Address Line 1

AT PO. MOWAD, TH. NARKHED

Address Line 2

DIST. NAGPUR

City/Town

MOWAD

State

MAHARASHTRA

Pin Code

441303

Institution e-mail address

npsmm@rediffmail.com

Contact Nos.

07105-236274

Name of the Head of the Institution:

DR. K. R. ZILPE

Tel. No. with STD Code:

07105-236274

Mobile:

09403592474

Name of the IQAC Co-ordinator:

PROF. MS. M. V. AMBADKAR

Mobile:

09823857632

IQAC e-mail address:

npsmm@rediffmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

MHCOGN 07929

1.4 NAAC Executive Committee No. & Date:

EC/51/A&A/49 Dated 31-12-2009

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

npsshivajicollegemowad.co.in

Web-link of the AQAR:

<http://www.npsshivajicollegemowad.co.in/AQAR2013-14>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.99	2009	Up to 30/12/2014
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

23/08/2010

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2009-10 submitted to NAAC on 17/06/2010 (DD/MM/YYYY)
- ii. AQAR2010-11 submitted to NAAC on 28/04/2011 (DD/MM/YYYY)
- iii. AQAR2011-12 submitted to NAAC on 15/04/2012 (DD/MM/YYYY)
- iv. AQAR2012-13 submitted to NAAC on 27/08/2013 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

00

2.6 No. of any other stakeholder and
community representatives

00

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

00

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Guest lectures on various topics
- Workshop on English Communication Scheme
- Workshop on “Career Guidance & Competitive Examination”
- Guest Lecture on “Ase Asave Gaon” under ACE Department
- Check up and guidance camp on Sikalcell.
- Library Automation and Office Automation
- Purchasing of computers & other equipment

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. Encouragement to faculty for qualification improvement	1. Three teachers have enrolled for PhD. and two teachers have submitted the PhD thesis.
2. Initiatives undertaken towards faculty/executives/staff development	2. Teachers have attended Seminar / conferences in their respective subjects. The Principal attended Executive Development Programme organized by the Association of Indian Principals at Pune. One non-teaching staff member attended a short term courses
3. Extension of library Services	3. Computerization of college library is in process and further OPAC service is available for users.
4. Office Automation	4. Computerization of office is in process.
5. Short term courses	5. College has started six short term certificate course on self finance.
6. Extension activities	6. Special camp organized by NSS Unit and interaction of members with the residents of a Mendhala Village.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

AQAR is placed and discussed in the meeting of the IQAC. The plan of action and action taken thereof is approved at such meetings.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		6	6	6
Others				
Total	1	6	6	6
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	08	06	02	0	0

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	25	3
Presented papers	2	19	4
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Students' power point presentations, invited lectures by experts, play acting, field visits, educational tours are some of the innovative processes adopted by different departments for effective transaction of the university prescribed curriculum.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. I	113	NIL	1.13	0	28.31	29.20
B. A. II	Result awaited	Result awaited	Result awaited	Result awaited	Result awaited	Result awaited
B. A. III	87	NIL	8	36	33	78

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC encourages departments to organize invited lectures by experts on various topics. Departmental plans are submitted to the IQAC before the commencement of every academic session and the record of departmental activities at the end of the session. This enables the IQAC to monitor the teaching learning processes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	0
Others (Short Term Course For Non-teaching staff)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging faculty to paper presentation/publication in conferences / seminars / workshops/Journals
- Encouraging faculty to undertake research projects.
- Encouraging students to publish paper in college magazine.
- Participation of Student in Seminar / conference

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	2	2
Non-Peer Review Journals	1	2	
e-Journals	2		
Conference proceedings	2	19	4

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects	NIL			
Interdisciplinary Projects	NIL			
Industry sponsored	NIL			
Projects sponsored by the University/ College	NIL			
Students research projects <i>(other than compulsory by the University)</i>	NIL			
Any other(Specify)	NIL			
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies					

Proposal submitted to the UGC for National Seminar/Conference

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

06

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level National level State level 01

National level International level

3.22 No. of students participated in NCC events:

University level NA State level NA

National level NA International level NA

3.23 No. of Awards won in NSS:

University level 0 State level 0

National level 0 International level 0

3.24 No. of Awards won in NCC:

University level NA State level NA

National level NA International level NA

3.25 No. of Extension activities organized

University forum	0	College forum	0		
NCC	NA	NSS	09	Any other	07

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Special NSS camp held during 07th January to 12th January, 2014 volunteers clean the village and Street Play, tree plantation programme was organised during the camp.
- Student and teachers visited the tribal village “Ekalvihar” in Amravati District under the ACE department and interacted with the people of the village and giving information about the various Govt. Schemes.
- Literacy Rally was organised by Department of Library in the tribal village “ Ekalvihar” in Amravati District.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 acres	NIL	Self Finance	3acres
Class rooms	3	NIL	Self Finance	3
Laboratories	1 Computer Lab	NIL	Self Finance	1
Seminar Halls	NIL	NIL		NIL
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Computerization of office administration by using CMS software is in process.
- Computerization of Library department using LIB-MAN software is in process.
- Up-gradation of Computers in Library & Office: N-Computing installed in both the departments.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1254	167592.00	44	10065.00	1298	177657.00
Reference Books	332	52985.00	31	15969.00	363	68954.00
e-Books	0		0		0	
Journals	18		3		21	
e-Journals	0		0		0	
Digital Database	0		0		0	
CD & Video	4		0		4	
Others (General Books)	480	57107.40	175	23200.00	655	80307.40

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	3					2	1	
Added	3	1 CPU with 5 + 1 N-computing				1 CPU with 3+1 N-computing	1 CPU with 3+1 N-computing	
Total	6	1				3	2	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer, Internet access training for teaching and non-teaching staff was organised by Dept. Of Library during Feb. 2014

4.6 Amount spent on maintenance in lakhs :

i) ICT	137707
ii) Campus Infrastructure and facilities	140346
iii) Equipments	53482
iv) Others	28003
Total :	359538

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Karate training for girls students under “Swayamsiddha” for the safety of girls students.
- Organization of Competitive examination classes for all students throughout the year under short term course.
- The information regarding students are displayed in Notice Boards.
- Feedback from the student are taken at the end of the session.
- The various college committees and the name of the members of the committees are published in college prospectus.

5.2 Efforts made by the institution for tracking the progression

Through feedback & through Academic and Administration Audit

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
292			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	123	42.12 %		169	57.87 %

Last Year (2012-13)							This Year (2013-14)						
General	SC	ST	OBC	Physically Challenged	Others	Total	General	SC	ST	OBC	Physically Challenged	Others	Total
30	18	14	164	0	31	257	26	25	19	180	0	42	292

Demand ratio 120:90 Dropout % 24

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Regular competitive examination classes are conducted under career guidance cell and certificate course in IT.
- Regular Weekly test are conducted on Sunday.
- Programme was organised of reputed personality in the field of competitive exam in Vidharbha region, Mr. Sanjay Nathe.

No. of students beneficiaries

160

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	8

5.6 Details of student counselling and career guidance

We establish Career Guidance Cell in the year 2008. Since then we are providing the guidance and information about various competitive examinations. Under this cell we provide employment notices to our students regularly. It display on notice board, provide guidance to fill up the application / forms of competitive examinations.

CCC has to be dispensation of well-informed and interested experts. It has to support the students in the development of soft skills and communication ability to face the challenge in the rigors of competitive tests and OJT (On Job Training) in addition or vocational courses. As a purveyor of healthy inter and intra personal relations, it has to include social values and ability to think independently for carrying out social responsibilities.

No. of students benefitted

Approx. 160

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

- Karate training programme was organised by Sports Department.
- Handicraft items making programme was organised for girls students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	241	612790.00
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the college is:

To provide academic services to especially financially backward and girls student of local community and nearby villages through qualitative and valuable education.

Our mission of the institution is in tune with the objectives of higher education policies of the nation for instance; we provide qualitative and valuable higher education to the rural students of Mowad city as well as nearby villages. Through the curricular and extracurricular activities we try to develop overall skills and personality of students as compare to student of urban community.

The following mission statements of the college aim at translating college's vision in to activities.

- To impart higher education to the residents of Mowad and nearby areas in general.
- To provide infrastructure facility of the institution for the development of community.
- To ensure and inculcate perfect discipline in terms of regularity, sincerity, and punctuality among the students so that they contribute to the society and nation as most responsible and respectable citizen
- To aim at overall personality development of the students through extracurricular activities.
- To provide platform to the student by giving them an opportunity to face all he challenges of the competitive world with at most utilization of the potential in sports and other events.

6.2 Does the Institution has a management Information System

Yes,

Information on all aspects relating to the working of the institution is systematically maintained and made available to all stakeholders. All policy decisions and implementation thereof are well circulated among all levels of the staff and management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college has a no scope as far as innovation in curricula is concerned because the board of studies decides the curriculum. We adopt these curricula as per university direction.

Only we design the curriculum of our short term certificate courses.

6.3.2 Teaching and Learning

Learning is made student –centered by adopting learning activities like class seminars, assignments, group discussions, field trips, guest lectures. Faculty members are participated in Refresher courses for upgrading their knowledge.

6.3.3 Examination and Evaluation

- Online Enrolment of the students
- Online submission of examination forms
- Online issuance of Hall tickets
- Online declaration of result
- All these activities are implemented as per University Norms.
- College also conducts terminal examination at the end of syllabus and declare the results within fifteen days.
- College conducts short term certificate course examination and declare the results within fifteen days.

6.3.4 Research and Development

The College encourages the faculty to attend State, National and International Conferences/Workshops/Seminars/Symposia on their related fields. Currently 2 teachers submitted the Ph.D. thesis and 2 teachers are doing Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library has a separate reading room.
- Computerization of Library using Library management software.
- OPAC service is available.
- The collection of books and journals in the library is enriched in every session.
- Purchasing of Computers for office & Library.
- Office automation using college management software
- New reading room table are purchased during this year.
- Purchasing of Almirah.
- Purchasing of Books, Periodicals

6.3.6 Human Resource Management

Optimum utilization of human resources is sought to be achieved through –

- i) Teachers of some departments take classes in other departments also based on inter – disciplinary nature of some parts of the curriculum.
- ii) Teachers extended services to conduct competitive examination classes held in the college.
- iii) Departments organised guest lectures.

6.3.7 Faculty and Staff recruitment

The Appointments of faculty and staff is strictly as per UGC/Government norms regarding qualifications and experience.

6.3.8 Industry Interaction / Collaboration

- Collaboration with Rani Laxmibai Mahila Mahavidyalaya, Sawargaon, Th. Narkhed, Dist. Nagpur.
- Collaboration with Jivan Vikas Mahavidyalaya, Thugaondeo, Th. Narkhed, Dist. Nagpur.
- Collaboration with Arvinbaba Deshmukh College, Bharsingi, Th. Narkhed, Dist. Nagpur

6.3.9 Admission of Students

Through Prospectus, we provide characteristics of the college, subject taught, departmental information and the conditions of admission process etc through prospectus.

As soon as the result of HSSC is declared, we give the information about admission on speaker as well as on college notice board. As our college is in rural area the place is very small. With the declaration of the 12th class result students of nearby villages as well as local come for admission.

Admission in B.A. degree course is mainly done in accordance with the university norms. As we have junior college run by our management, first preference is given to in house students for the admission of F.Y. B.A. AS our college is situated in rural area, we give admission on first come first serve basis to all without consideration of merit. So cut of percentage for admission at the entry level is 35 %.

6.4 Welfare schemes for

Teaching	Granting permission and leave when required for pursuing research and other faculty development programmes
Non teaching	Granting permission and leave when required for non teaching staff training programmes.
Students	Student Welfare fund, Students aid fund, Student Medical aid fund, Reimbursement of exam fees for needy, students Protection of women students at campus

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	University	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days? : NA

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contributions for the career development of the students.

6.12 Activities and support from the Parent – Teacher Association

No such association exists at present. Regular parent teacher meetings are held. In addition to these meetings, teachers communicate with parents as and when required to discuss problems related to their wards and to seek their suggestions for improvement.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenues provided by the government for their promotions, to avail themselves of the all welfare measures of government that ensures their welfare. Teachers are promoted to avail the developments schemes of U.G.C. The supporting staff are encouraged to take admission to short term courses for non-teaching organised by Academic Staff College.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme was organized on Independence Day.
- Plastic and congress herb eradication, ban on open latrine such programmes are organized by different departments like N. S.S. ,A.C.E. and Environment .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovative Courses & Programme

College started Short Term Self Finance Certificate Course this year in Various Discipline i.e.

- 1) Certificate course in Rangoli making & Handicraft
- 2) Certificate course in Information Technology
- 3) Certificate course in Preparation of Competitive Examinations.
- 4) Certificate course in Beauty Parlour.
- 5) Certificate Course in Fashion Designing.
- 6) Certificate course in Electric Maintenance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action and the ATR based on it has been presented in section 2.15.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- I) Short term certificate courses
- II) Career Guidance Cell

The details of the best practices in annexure III

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Efforts initiated towards making the campus a plastic free zone.
- Students being taught to make and use paper bags.
- Tree plantation programme was organized in the college premises and behind the street of Mowad.
- Cleanliness programme was organized in the college premises by N.S.S. department.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strong Points

- Our efforts of starting competitive classes bore fruits in the form of getting many students government jobs.
- Our self finance Short Term courses proved helpful in self career establishment in the field of beauty parlour, fashion designing and handicraft etc.
- College has provided net facilities to the students which helped them to keep their knowledge update.
- College got second prize in university level tug of war.
- Students best performances in sports help them to get jobs in Police and Army force.
- Our Student selected and participated for Republic Day Parade at Mumbai.
- Motivation Award from R.T. M. Nagpur University for A.C.E. Department's Annual Report Submission.

Weak Points

- Concern about Drop out rate
- There is no scope for the development of building due to various reasons such as foundation of the main building is not strong due to black soil and insufficient financial -aid. Management is unable to provide fund for the building.

Opportunities

- Scope for an expansion of building.
- Organization of seminars and conferences.
- Scope for Major Research Project
- Publication of papers in national and international journals.

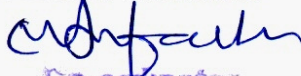
Threats

- Indifference of girl students in the participation of games and sports

8. Plans of institution for next year

- Organization of seminars and Conferences.
- Improvements in Short Term Courses.
- Proposals for MRP to be submitted , PhD thesis to be submitted.
- Publications of papers in National and International Journals.
- Apply for NAAC Reaccreditation.
- Obtaining assistance from the U.G.C.for renovation and maintenance work on existing buildings and boundary wall.

Name Miss M. V. Ambadkar



Co-ordinator
IQAC

P.A. College, Mowad
Signature of the Coordinator, IQAC

Name Dr. K. R. Zilpe



Chairperson
IQAC

N.P.S. College, Mowad
Signature of the Chairperson, IQAC

NAGAR PARTISHAD SHIVAJI MAHAVIDYALAYA

Mowad, Th. Narkhed Dist. Nagpur.

ACADEMIC CALENDER: SESSION 2013-14

JUNE

First Term 17th June 2013 to 31st Oct. 2013

17th June 2013

College Re-open, Meeting of the Admission Committee, Admission Process: After the declaration of H.S.C. Result

20th June 2013

Timetable, Departmental Work load and Teaching Plan are prepared and implemented. All Departmental committees are formed.

26th June 2013

Celebration of Birth Anniversary of Shatrapati Shahu Maharaj

JULY

26th July 2013

Celebration of Freshers Day by Cultural Department

30th July 2013

Black Day

AUGUST

1st August 2013

Celebration of Annabhau Sathe birth Anniversary by Cultural Department

12th August 2013

Celebration of Library Day

15th August 2013

Celebration of Independence Day and Tree Plantation by Environment, ACE and NSS department.

20th August 2013

Sadbhavna Divas Celebration by NSS and Cultural Department

29th August 2013

Celebration of Sport Day

SEPTEMBER

02nd September 2013

Inauguration of Study Circle of all Subject.

05th September 2013

Teacher's Day celebration by NSS and Cultural Department

10th September 2013

Essay competition by ACE department on International Literacy Day.

16th September 2013

Competitive examination by Career Guidance Cell.

24th September 2013

Celebration of foundation day of NSS

30th September 2013

Celebration of Laxmi Narayan day.

OCTOMBER

02nd October 2013

Celebration of Mahatma Gandhi and Lal Bahadur Shastri birth anniversary by Cultural Department.

07th October 2013

A guest lecture by Career Guidance Cell.

14th October 2013

A Guest Lecture by Library department

15th October 2013

Inauguration of All Short Term Courses.

18th October 2013

Student Parent Meeting.

19th October 2013

Alumni Meet.

21st October 2013

Debate Competition by NSS and Cultural department.

NOVEMBER

1st November to 1st December Diwali Vacation.

DECEMBER

2nd November 2013

Second Term Start

06th December 2013

Dr. Ambedkar Mahaparinirvan Din: Organised by cultural department.

10th December 2013

Guest Lecture by English Department.

15th December 2013 to 20th December 2013

Educational Tour.

23rd December 2013 to 31st December 2013

Guest Lecture series by all department

JANUARY

01st January 2014

New year programme organized by Cultural department.

03rd January 2014

Krantijyoti Savitribai Fule birth anniversary programme organized by Cultural department

15th to 22nd January 2014

NSS Camp.

26th January 2014

Celebration of Republic Day

27^h January 2014

Physical Test and Intercollegiate sports competition by Physical Education department.

FEBRUARY

4th February 2014

Yuva Mahotsava.

15th February 2014

Term Examination

19th February 2014

Celebration of 'Shiv Jayanti' by cultural department.

MARCH

5th March 2014

Commencement of University examinations as per time table of Rashtrasant Tukdoji
Maharaj Nagpur University, Nagpur.

APRIL

14th April 2014

Celebration of Dr. Babasaheb Ambedkar Birth Anniversary.

30th April 2014

End of the Session

Analysis of Feedback

Every year college executes the exercise of collecting the feedback from the students, on teaching learning processes and curriculum. Students assess individual teachers by filling up a questionnaire especially designed for the purpose. This valuable feedback helps the teachers to upgrade their techniques of teaching. Secondly, students convey their difficulties, about syllabus, the availability of facilities and even the required essential facilities to their teachers. This facilitates the college to understand the present and the demand of the future. Including a detailed analysis of such feedback on each teacher is beyond the scope of this report. The major observations based on analysis of such feedback are summarised as follows:

1 Mode of communication of syllabus by teachers:

45% of students reported that the curriculum was communicated by teachers through a combination of three methods- class room lectures with illustration, classroom discussions, and interactive teaching learning methods. 45 % expressed the opinion that the mode of communication of syllabus was mainly classroom lectures and interaction. 10% student suggested maximum use of projector.

2. Strict adherence to Curriculum:

Majority of the students affirmed that the curriculum is followed by teachers in strict adherence to University.

3. Reading Material:

80% of students agreed that teachers provided them with sufficient reading materials/ lectures notes as required for the curriculum.

4. Availability of Learning Resources:

70% students felt that the college library is adequately equipped and endowed with reading resources as per the curriculum of the university. 30% students suggested to increasing the stock of reference books.

5. Accessibility of the teacher in and out of the class:

Majority of the students expressed their satisfaction on the accessibility of the teachers in and out of the class.

5. Overall Experience:

A significant majority of students have rated their overall experience in this college as excellent.

Best Practices of the Institution

Best Practice: 1 Skill oriented short term certificate courses

1. Title of the Practice

Skill oriented short term certificate courses

2. Goal

To impart students skills so that they could get the source of livelihood.

3. The Practice

College started the new six skill oriented self finance short term courses.

College forms the different six committees for the courses. The teachers where appointed on honorarium basis for the purpose. At the end of the training the college conducted objective type questionnaire examination and issue certificate to the students.

4. Evidence of Success

Majority of the students acquired skill in these courses. It gives opportunity to begin their self employment.

5. Problems Encountered and Resources Required

We have not received any grants from UGC so we started these short term courses on self finance basis. The teachers where appointed on honorarium basis for the purpose.

Best Practice: 2 Career Guidance Cell

1. Title of the Practice

Career Guidance Cell

2. Goal

To prepare the students for competitive examinations, so that they could get various Government Services.

3. The Practice

College established career guidance cell in the year 2008-09. Since then the college is conducting regular classes not only for the college students but for alumni with the help of faculty and alumni. Guest lectures are also organised to upgrade their knowledge regarding the competitive examinations. CGC also display the information of various employments, competitive examination notification on Library and office notice board.

4. Evidence of Success

That practice proved very fruitful to us. Until then near about 25 students secured job in various State & Centre government department and Banking Sectors. Due to these practiced the students visited the library now and then which improved their reading habits. College library has ample collection of competitive examination books and journals, which enable the students to get success in the examination.

5. Problems Encountered and Resources Required

We make sufficient use of college resources which are not adequate but fulfilled our needs.