THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

(FOR THE PERIOD 16ᵀᴴ JUNE, 2016 TO 15ᵀᴴ JUNE, 2017)

OF

THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAGAR PARISHAD MOWAD'S

NAGAR PARISHAD SHIVAJI COLLEGE

MOWAD, TH. NARKHED, DIST. NAGPUR – 441 303 (MS)
Phone: 07105 – 236274, e-mail: npsmm@rediffmail.com
Website: www.npshivajicollegemowad.co.in

YEAR OF THE REPORT

2017

(ACADEMIC SESSION 2016- 2017)

SUBMITTED TO

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Nagarbhavi, Bangalore - 560 072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

NAGAR PARISHAD SHIVAJI MAHAVIDYALAYA, MOWAD

1.2 Address Line 1

AT PO. MOWAD, TH. NARKHED

Address Line 2

DIST. NAGPUR

City/Town

MOWAD

State

MAHARASHTRA

Pin Code

441303

Institution e-mail address

npsmm@rediffmail.com

Contact Nos.

07105-236274

Name of the Head of the Institution:

DR. K. R. ZILPE

Tel. No. with STD Code:

07105-236274

| Mobile: | 09403592474 |

| Name of the IQAC Co-ordinator: | Ms. Dr. M. V. AMBADKAR |

| Mobile: | 09823857632 |

| IQAC e-mail address: | Iqac.npsmm@gmail.com |

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*   **MHCOGN 14004**

1.4 NAAC Executive Committee No. & Date: EC (SC) /06/RAR/109 dated 01-05-2016
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.npshivajicollegemowad.co.in

Web-link of the AQAR: http://www.npshivajicollegemowad.co.in/AQAR2016-17

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	1.99	2009	Up to 30/12/2014
2	2nd Cycle	B	2.02	2014	Up to 30/04/2020
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   23/08/2010

1.8 AQAR for the year *(for example 2010-11)* | 2016-17 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

   i. AQAR 2014-15 submitted to NAAC on 16/07/2016 (DD/MM/YYYY)
   ii. AQAR 2015-16 submitted to NAAC on 20/09/2016 (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                       Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

                    Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☑   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

   Others (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)* | Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NIL

University with Potential for Excellence   NIL   UGC-CPE   NIL

DST Star Scheme   NIL   UGC-CE   NIL

UGC-Special Assistance Programme   NIL   DST-FIST   NIL

UGC-Innovative PG programmes   NIL   Any other (*Specify*)   NIL

UGC-COP Programmes   NIL

2. IQAC Composition and Activities

2.1 No. of Teachers   08

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   02

2.5 No. of Alumni   00

2. 6 No. of any other stakeholder and community representatives   00

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts   00

2.9 Total No. of members   12

2.10 No. of IQAC meetings held   03

2.11 No. of meetings with various stakeholders: No. `03`   Faculty `03`

Non-Teaching Staff Students `03`   Alumni ☐   Others ☐

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National ☐ State ☐ Institution Level ☐

(ii) Themes ☐

2.14 Significant Activities and contributions made by IQAC

> ➢ Re-accredited with 'B' Grade by NAAC (CGPA 2.02)
>
> ➢ Participation in University Level games and Sports.
>
> ➢ Information on various recruitment was given to students
>
> ➢ Study Tour.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1 Orientation programme for students	We organised orientation programme for newly admitted student of B. A. I.
2. Organisation of National Conference / Seminar	Nil
3. Games & Sports	Participated in University level sports.
4. Study Tour	Study tour on Historic Places and Industrial visit.
5. NSS & ACE Activities	Special Camp of NSS, and survey under ACE.

 * *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

AQAR is placed and discussed in the meeting of the IQAC. The plan of action and action taken there of is approved at such meetings.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	1	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	6	0	6	6
Others	0	0	0	0
Total	1	0	6	6

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	**1**

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑   Employers ☐   Students ☑
(On all aspects)

Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is changed as per semester pattern.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	06	02	0	0

2.2 No. of permanent faculty with Ph.D. | 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty | 2 | 0 | 0

2.5 Faculty participation in conferences and symposia:

Faculty Participation	Paper Presented / Published	Attended Seminar/ Conferences/ Workshop	Resource Person
International level	2	0	0
National level	12	24	0
State level	0	0	0
Regional Level	2	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution is moving towards student oriented method of teaching and learning. Presentation of seminars by the students, setting up of ICT enabled class rooms etc are some of the efforts made by the institution towards this goal.

2.7 Total No. of actual teaching days during this academic year | 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | As per University

2.9   No. of faculty members involved in curriculum
 restructuring/revision/syllabus development
 as member of Board of Study/Faculty/Curriculum Development workshop

Nil

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise
 distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. Sem – I	119	NIL	7.14%	28.56%	0%	35.7 %
B. A. Sem - II	119	1%	19.04%	53.55%	3.57%	76.16%
B. A. II	112	NIL	2.24%	28%	23.52%	53.76%
B. A. III	74	NIL	0.74%	15.54%	14.06%	30.34%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

   The IQAC encourages departments to organize invited lectures by experts on various topics. Departmental plans are submitted to the IQAC before the commencement of every academic session and the record of departmental activities at the end of the session. This enables the IQAC to monitor the teaching learning processes.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others (Short Term Course For Non-teaching staff)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	0	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> - Encourage faculty to paper presentation/publication in conferences / seminars / workshops/Journals
>
> - Encourage faculty to publish their paper in online journals having impact factor.
>
> - Encourage faculty to undertake research projects.
>
> - Encourage students to publish paper in college magazine.
>
> - Encourage students for creative writing
>
> - BiAnnual " Vidyarthi Express'' .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	3	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	2	14	2

3.5 Details on Impact factor of publications:

Range [✓]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0			
Minor Projects	0			
Interdisciplinary Projects	0			
Industry sponsored	0			
Projects sponsored by the University/ College	0			
Students research projects *(other than compulsory by the University)*	0			
Any other(Specify)	0			
Total	0			

3.7 No. of books published   i) With ISBN No. | 0 | Chapters in Edited Books | 0 |

ii) Without ISBN No. | 0 |

3.8 No. of University Departments receiving funds from

UGC-SAP | 0 | CAS | 0 | DST-FIST | 0 |

DPE | 0 | DBT Scheme/funds | 0 |

3.9 For colleges   Autonomy | 0 | CPE | 0 | DBT Star Scheme | 0 |

INSPIRE | 0 | CE | 0 | Any Other (specify) | 0 |

3.10 Revenue generated through consultancy | NIL |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons | 0 |

3.13 No. of collaborations   International | | National | | Any other | 0 |

3.14 No. of linkages created during this year | 0 |

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency [0]   From Management of University/College [0]

Total [0]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
    who are Ph. D. Guides   [04]
    and students registered under them   [08]

3.19 No. of Ph.D. awarded by faculty from the Institution   [0]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [0]   SRF [0]   Project Fellows [0]   Any other [0]

3.21 No. of students Participated in NSS events:

University level [5]   State level [0]

National level [0]   International level [0]

3.22 No. of students participated in NCC events:

University level [NA]   State level [NA]

National level [NA]   International level [NA]

3.23 No. of Awards won in NSS:

University level [0]   State level [0]

National level [0]   International level [0]

3.24 No. of Awards won in NCC:

University level [NA]   State level [NA]

National level [NA]   International level [NA]

3.25 No. of Extension activities organized

University forum [0]   College forum [0]

NCC [NA]   NSS [03]   Any other [03]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Student and teacher conducted social survey in the village Peth Muktapur in Nagpur District on dated 14/12/2015 under ACE department and interacted with the people of the villge and giving information about the various Govt. Schemes.

- NSS camp was organized in the College Campus in which cleanliness programme, tree plantation programme, public awareness Rally, guest lecture was organized.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3 acres	NIL	Self Finance	3acres
Class rooms	5	NIL	Self Finance	5
Laboratories	1 Computer Lab	NIL	Self Finance	1
Seminar Halls	NIL	NIL		NIL
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		Furniture of Rs. 53441/-	Self Finance	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Computerization of office administration by using CMS software.
- Computerization of Library department using LIBMAN software.
- Up-gradation of Computers in Library & Office: N-Computing installed in both the departments.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1307	168392.5	170	28033.15	1477	196425.65
	150 (UGC)	33572.85	0	0	150	33572.85
Reference Books	409	53769.21	2	787.50	411	54556.71
	42(UGC)	25061.25	0	0	42	25064.25
e-Books	0	0	0	0	0	0
Journals	21	10520.00	10	43228	31	53748
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	4		0	0	4	
Others (General Books)	758	10758.67	0	0	758	10758.67
	103 (UGC)	46310.00	0	0	103 (UGC)	46310.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	5	1	1 Broad band			2	1	
Added	2 Laptop	0	0	0	0	0	0	0
Total	7	1	1			2	1	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

College is a Wi-Fi enabled campus which helps management, staff and students to extensively use the internet for their various purposes. The collage has one computer lab where students are allowed to browse for their academic requirements

4.6 Amount spent on maintenance in lakhs : **College Fund** **UGC**

i) ICT

15485

ii) Campus Infrastructure and facilities

54622

iii) Equipments

9825

iv) Others

Total :

79932

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Lecture & demo on YOGA

- With the help of the students college magazine is published.

- For girls Handicraft, Beauty culture, and Fashion designing and for boys IT, Electrical, and competitive Short Term classes were organized.

- Organization of Competitive examination classes for all students throughout the year under short term course.

- The information regarding students are displayed on Notice Boards.

- Feedback from the student are taken at the end of the session.

- The various college committees and the name of the members of the committees are published in college prospectus.

5.2 Efforts made by the institution for tracking the progression

Through feedback & through Academic and Administration Audit

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
344	0	0	0

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men
No	%
155	45 %

Women
No	%
189	55%

Last Year (2015-16)							This Year (2016-17)						
General	SC	ST	OBC	Physically Challenged	Others	Total	General	SC	ST	OBC	Physically Challenged	Others	Total
46	32	14	202	0	50	344	34	24	26	186	0	49	319

Demand ratio - 120:09   Dropout % -24%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Regular competitive examination classes are conducted under career guidance cell

- Regular Weekly tests are conducted.

- Competitive examination of general knowledge was conducted.

- Special collection of competitive exams book in college library

- Guest lectures are organised

No. of students beneficiaries | 6 |

5.5 No. of students qualified in these examinations

| NET | 0 | SET/SLET | 0 | GATE | 0 | CAT | 0 |
| IAS/IPS etc | 0 | State PSC | 0 | UPSC | 0 | Others | 6 |

5.6 Details of student counselling and career guidance

We establish Carrier Guidance Cell in the year 2008. Since then we are providing the guidance and information about various competitive examinations. Under this cell we provide employment notices to our students regularly. It displays on notice board, provide guidance to fill up the application / forms of competitive examinations.

Well-informed CGC has established. It supports the students in the development of soft skills and communication ability to face the challenge in the rigours competitive tests and OJT (On Job Training).

No. of students benefitted | Approx. 6 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

- Yoga training programme was organised by Sports Department.

- Handicraft items making programme was organised for girls students.

- Health Care guidance programme for girls was organized by PHC Mowad.

- The Principal of the college and one lady teacher attended gender sensitization programme organised by University and after that a programme was organised on that basis by the college. For the student's information handbook are distributed regarding gender sensitization.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 23 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level | 0 | National level | 0 | International level | 0 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 1 | National level | 0 | International level | 0 |

Cultural: State/ University level | Nil | National level | Nil | International level | Nil |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	61*	118845.00
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

* The Number indicates Students scholarship of SC, SBC and NT.

5.11   Student organised / initiatives

Fairs   : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12   No. of social initiatives undertaken by the students | 4 |

5.13 Major grievances of students (if any) redressed: Not of any serious kind.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the college is:

To provide academic services to especially financially backward and girls student of local community and nearby villages through qualitative and valuable education.

Our mission of the institution is in tune with the objectives of higher education policies of the nation for instance; we provide qualitative and valuable higher education to the rural students of Mowad city as well as nearby villages. Through the curricular and extra curricular activities we try to develop overall skills and personality of students as compare to student of urban community.

The following mission statements of the college aim at translating college's vision in to activities.

➢ To impart higher education to the residents of Mowad and nearby areas in general.

➢ To provide infrastructure facility of the institution for the development of community.

➢ To ensure and inculcates perfect discipline in terms of regularity, sincerity, and punctuality among the students so that they contribute to the society and nation as most responsible and respectable citizen

➢ To aim at overall personality development of the students through extracurricular activities.

➢ To provide platform to the student by giving them an opportunity to face all he challenges of the competitive world with utmost utilization of the potential in sports and other events.

6.2 Does the Institution has a management Information System

> Yes,
>
> Information on all aspects relating to the working of the institution is systematically maintained and made available to all stakeholders. All policy decisions and implementation thereof are well circulated among all levels of the staff and management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The college has no scope as far as innovation in curricula is concerned because the board of studies decides the curriculum. We adopt these curricula as per university direction.
>
> Only we design the curriculum of our short term certificate courses.

6.3.2 Teaching and Learning

> Learning is made student –centered by adopting learning activities like class seminars, assignments, group discussions, field trips, guest lectures. Faculty members are participated in Refresher courses for upgrading their knowledge.

6.3.3 Examination and Evaluation

> - Online Enrolment of the students
> - Online submission of examination forms
> - Online issuance of Hall tickets
> - Online declaration of result
> - All these activities are implemented as per University Norms.
> - College also conducts terminal examination at the end of syllabus and declare the results within fifteen days.
> - College conducts short term certificate course examination and declare the results within fifteen days.

6.3.4 Research and Development

> The College encourages the faculty to attend State, National and International Conferences/Workshops/Seminars/Symposia on their related fields.
>
> 1 Teacher awarded with Ph.D. and 3 teachers are doing Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library has a separate reading room.

- Computerization of Library using Library management software.

- OPAC service is available.

- The collection of books and journals in the library is enriched in every session.

- Purchasing of Computers for office & Library.

- Office automation using college management software

- Purchasing of Almirah.

- Purchasing of Books, Periodicals

6.3.6 Human Resource Management

> Optimum utilization of human resources is sought to be achieved through –
>
> i) Teachers of some departments take classes in other departments also based on inter – disciplinary nature of some parts of the curriculum.
>
> ii) Teachers extended services to conduct competitive examination classes held in the college.
>
> iii) Departments organised guest lectures.

6.3.7 Faculty and Staff recruitment

The Appointments of faculty and staff is strictly as per UGC/Government norms regarding qualifications and experience.

6.3.8 Industry Interaction / Collaboration

- Collaboration with Rani Laxmibai Mahila Mahavidyalaya, Sawargaon, Th. Narkhed, Dist. Nagpur.

- Colaboration with Jivan Vikas Mahavidyalaya, Thugaondeo, Th. Narkhed, Dist. Nagpur.

- Collaboration with Arvindbabu Deshmukh College, Bharsingi, Th. Narkhed, Dist. Nagpur

- Collaboration with ITI Jalalkheda, Th. Narkhed, Dist. Nagpur

6.3.9 Admission of Students

Through Prospectus, we provide characteristics of the college, subject taught, departmental information and the conditions of admission process etc.

As soon as the result of HSSC is declared, we impart the information about admission on speaker as well as on college notice board. As our college is in rural area the place is very small. With the declaration of the 12th class result students of nearby villages as well as local come for admission.

Admission in B.A. degree course is mainly done in accordance with the university norms. As we have junior college run by our management, first preference is given to in house students for the admission of F.Y. B.A. AS our college is situated in rural area, we give admission on first come first serve basis to all without consideration of merit. So cut of percentage for admission at the entry level is 35 %.

6.4 Welfare schemes for

Teaching	Granting permission and leave when required for pursuing research and other faculty development programmes
Non teaching	Granting permission and leave when required for non teaching staff training programmes.
Students	Student Welfare fund, Students aid fund, Student Medical aid fund, Reimbursement of exam fees for needy, Security of women students at campus, Ragging free campus.

6.5 Total corpus fund generated | 0 |

6.6 Whether annual financial audit has been done   ✓ Yes   ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	University	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days? : **NA**

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contributions for the career development of the students.

6.12 Activities and support from the Parent – Teacher Association

> No such association exists at present. Regular parent teacher meetings are held. In addition to these meetings, teachers communicate with parents as and when required to discuss problems related to their wards and to seek their suggestions for improvement.

6.13 Development programmes for support staff

> The members of the support staff are encouraged to make use of the avenues provided by the government for their promotions, to avail themselves of the all welfare measures of government that ensures their welfare. Teachers are promoted to avail the developments schemes of U.G.C. The supporting staff are encouraged to take admission to short term courses for non-teaching organised by Academic Staff College.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation programme was organized on Independence Day.
- Plastic and congress herb eradication, ban on open defecation such programmes are organized by different departments like N. S.S., A.C.E. and Environment.
- Less use of vehicles by the staff & the students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovative Courses & Programme

College started Short Term Self Finance Certificate Course in Various Discipline i.e.

1) Certificate course in Rangoli making & Handicraft

2) Certificate course in Information Technology

3) Certificate course in Beauty Parlour.

4) Certificate Course in Fashion Designing.

Innovations:

1) Partial E-file system.

2) Increase in Broadband speed plan.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan of action and the ATR based on it has been presented in section 2.15.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

I)   Short term certificate courses
II) Career Guidance Cell

The details of the best practices in annexure III

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Efforts initiated towards making the campus a plastic free zone.

- Students being taught to make and use paper bags.

- Tree plantation programme was organized in the college premises and beside the streets of Mowad.

- Cleanliness programme was organized in the college premises by N.S.S. department.

- Students of our college participated in the cleanliness programme organised by Nagar Parishad Mowad under Swacha Bharat Abhiyan. It is the thing of proud and pleasure our Nagar Parishad is awarded with First Prize distributed by Maharashtra Government in Total open defecation free gram.

7.5 Whether environmental audit was conducted?   Yes ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strong Points

➢ Well equipped library.
➢ Our efforts of starting competitive classes bore fruits in the form of getting many students a government jobs.
➢ Our self finance Short Term courses proved helpful in self career establishment in the field of beauty parlour, fashion designing and handicraft etc.
➢ College has provided net facilities to the students which helped them to keep their knowledge update.
➢ Student's best performances in sports help them to get jobs in Police and Army force.
➢ College reaccredited with B grade CGPA 2.02
➢ Organisation of guest lecture to upgrade the knowledge of the students.
➢ Fulfilling our social responsibility: particularly through the active social service league.

Weak Points

➢ Concern about Dropout rate
➢ There is no scope for the development of building due to various reasons such as foundation of the main building is not strong due to black soil and insufficient financial - aid. Management is unable to provide fund for the building.
➢ Limited numbers of courses offered.

Opportunities

➢ Scope for an expansion of building.
➢ Organization of seminars and conferences.
➢ Scope for Major Research Project.
➢ Scope for starting other courses.
➢ Publication of papers in UGC approved national and international journals with impact factors.

Threats

- Indifference of girl students in the participation of games and sports.
- Inadequate research facilities.

8. Plans of institution for next year

- Organization of seminars and Conferences.
- To start short term courses of university.
- Proposals for MRP to be submitted, PhD thesis to be submitted.
- Obtaining assistance from the U.G.C.for renovation and maintenance work on existing buildings and boundary wall.
- Proposal to be submitted for various grants from UGC.

Name Miss M. V. Ambadkar

Co-ordinator
I.Q.A.C.
P.S. College, Mowad
Signature of the Coordinator, IQAC

Name Dr. K. R. Zilpe

Chairperson
I.Q.A.C.
N.P.S. College, Mowad
Signature of the Chairperson, IQAC

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NAGAR PARTISHAD SHIVAJI MAHAVIDYALAYA

Mowad, Th. Narkhed Dist. Nagpur.

Academic Calender 2016-17

NAGAR PARISHAD SHIVAJI MAHAVIDYALAYA, MOWAD
ACADEMIC CALENDER 2016 - 17

JUNE - 2016

SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	
SAT	4	11	18	25	

16th June: College Re-opens
17th June: College Meeting
18th June: Admission Process
20th June: Time Table, Workload, Teaching Plan preparation & formation of All committes
21st June: International Yoga Day

1st Dec.: Guest Lecture by NSS
6th Dec: Dr, Ambedkar Mahaparinirvan Din by Cuture dept.
10th Dec: Guest Lecture by English Dept.
22nd Dec: Cleanliness Prog. By NSS

DECEMBER - 2016

SUN			4	11	18	25
MON			5	12	19	26
TUE			6	13	20	27
WED			7	14	21	28
THU	1		8	15	22	29
FRI	2		9	16	23	30
SAT	3		10	17	24	31

JULY - 2016

SUN	31	3	10	17	24
MON		4	11	18	25
TUE		5	12	19	26
WED		6	13	20	27
THU		7	14	21	28
FRI	1	8	15	22	29
SAT	2	9	16	23	30

1st July: Tree Plantation by NSS & Env. Sci.
15th July: Essay Comp. by ACE
28th July: Fresher's Day by Culture Dept.
30th July: Black Day

1st Jan: New Year Day
3rd Jan: Savitribai Fule Jayanti
10th Jan to 16th Jan: Special Camp by NSS
25th Jan: Voters Rally By NSS
26th Jan: Republic Day

JANUARY - 2017

SUN	1	8	15	22	29
MON	2	9	16	23	30
TUE	3	10	17	24	31
WED	4	11	18	25	
THU	5	12	19	26	
FRI	6	13	20	27	
SAT	7	14	21	28	

AUGUST - 2016

SUN		7	14	21	28
MON	1	8	15	22	29
TUE	2	9	16	23	30
WED	3	10	17	24	31
THU	4	11	18	25	
FRI	5	12	19	26	
SAT	6	13	20	27	

1st Aug: Annabhau Sathe jayanti by Culture Dept.
12th Aug: Dr. S. R. Ranganathan Jayanti
13th Aug: Cleanliness Prog. By NSS
15th Aug: Independence Day
29th Aug: Sport Day

1st Feb: Physical Test
6th Feb: Intramural Competition
19th Feb: Shiv Jayanti & Yuva Mahotsav
21st Feb: Term Examination

FEBRUARY - 2017

SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	
THU	2	9	16	23	
FRI	3	10	17	24	
SAT	4	11	18	25	

SEPTEMBER - 2016

SUN		4	11	18	25
MON		5	12	19	26
TUE		6	13	20	27
WED		7	14	21	28
THU	1	8	15	22	29
FRI	2	9	16	23	30
SAT	3	10	17	24	

3rd Sep. Formation of all subjects study circle
5th Sep: Teacher's Day
24th Sep: NSS Foundation Day
28th Sep: National Seminar by Marathi Dept.
30th Sept. Educational Tour by Sociology

Sem II & Annual Examination

MARCH - 2017

SUN		5	12	19	26
MON		6	13	20	27
TUE		7	14	21	28
WED	1	8	15	22	29
THU	2	9	16	23	30
FRI	3	10	17	24	31
SAT	4	11	18	25	

OCTOBER - 2016

SUN	30	2	9	16	23
MON	31	3	10	17	24
TUE		4	11	18	25
WED		5	12	19	26
THU		6	13	20	27
FRI		7	14	21	28
SAT	1	8	15	22	29

2nd Oct. Gandhi Jayanti
19th Oct: Sem I Examination

14th Apr.: Dr. Ambedkar Jayanti
30th Apr.: End of Session

APRIL - 2017

SUN	30	2	9	16	23
MON		3	10	17	24
TUE		4	11	18	25
WED		5	12	19	26
THU		6	13	20	27
FRI		7	14	21	28
SAT	1	8	15	22	29

NOVEMBER - 2016

SUN		6	13	20	27
MON		7	14	21	28
TUE	1	8	15	22	29
WED	2	9	16	23	30
THU	3	10	17	24	
FRI	4	11	18	25	
SAT	5	12	19	26	

28th Nov: Mahatma Fule Punyatithi

TERMS AND VACATIONS
First Term: 16/06/16 to 10/10/16
Wint. Vacation: 27/10/16 to 27/11/16
Second Term: 28/11/16 to 31/04/17
Sum. Vacation: 01/05/17 to 15/06/17

Working Days: 262 days

EXAMINATION
Term Exam: 21/02/2017
Sem.I Exam: 05/10/2016
Winter Exam:19/10/2016
Annual Pattern:
Sem IIExam:05/03/2017
Summer Exam.

HOLIDAYS

Year: 2016
- 6th Jul: Ramzan Eid
- 15th Aug: Independence Day
- 17th Aug: Parshi New Year
- 5th Sep: Ganesh Chaturthi

- 9th Sep.: Mahalaxmi Pujan
- 11th Oct: Dasara
- 12th Oct: Moharam
- 31st Oct: Diwali

- 1st Nov.: Bhaubij
- 30th Sep: Pitrumoksha Amavshya
- 13th Sep: Bakari Eid
- 14th Nov: Gurunanak Jayanti

- 12th Dec: Eid-A-Milad
Year: 2017
- 26th Jan: Republic Day
- 24th Feb: Mahashivratri
- 14th Mar: Dhulivandan

- 4th Apr: Ram Navami
- 14th Apr: Dr. Ambedkar Jayanti
- 1st May: Maharashtra Day
- 10th May: Buddha Pornima

Analysis of Feedback

Every year college executes the exercise of collecting the feedback from the students, on teaching learning processes and curriculum. Students assess individual teachers by filling up a questionnaire especially designed for the purpose. This valuable feedback helps the teachers to upgrade their techniques of teaching. Secondly, students convey their difficulties, about syllabus, the availability of facilities and even the required essential facilities to their teachers. This facilitates the college to understand the present and the demand of the future. Including a detailed analysis of such feedback on each teacher is beyond the scope of this report. The major observations based on analysis of such feedback are summarised as follows:

1 **Mode of communication of syllabus by teachers**:

60% of students reported that the curriculum was communicated by teachers through a combination of three methods- class room lectures with illustration, classroom discussions, and interactive teaching learning methods, questionnaire method, partial used by projector based teaching learning. 20% expressed the opinion that the mode of communication of syllabus was mainly classroom lectures and interaction. 20% student suggested maximum use of projector.

2. **Strict adherence to Curriculum:**

Majority of the students affirmed that the curriculum is followed by teachers in strict adherence to University.

3. **Reading Material:**

85% of students agreed that teachers provided them with sufficient reading materials/ lectures notes and reference books as required for the curriculum.

4. **Availability of Learning Resources:**

80% students felt that the college library is adequately equipped and endowed with reading resources as per the curriculum of the university10% students suggested to increasing the stock of reference books, 5% students fell that beside curricular books, there are optimum books are available of all type of competitive examination and sports.

5. **Accessibility of the teacher in and out of the class:**

Expressing their opinion on overall experience, significant majority of the students have rated as excellent.

6. **Overall Experience:**

A significant majority of students have rated their overall experience in this college as excellent.

Best Practices of the Institution

Best Practice: 1 Skill oriented short term certificate courses

1. **Title of the Practice**

   Skill oriented short term certificate courses

2. **Goal**

   To impart students skills so that they could get the resource of livelihood.

3. **The Practice**

   College started the new six skill oriented self finance short term courses. College forms the different six committees for the courses. The teachers are appointed on honorarium basis for the purpose. At the end of the training the college conducted objective type questionnaire examination and issue certificate to the students.

4. **Evidence of Success**

   Majority of the students acquired skill in these courses. It gives opportunity to begin their self employment or at list they are encourage to continue their course as they got the basic knowledge acquired in the college.

5. **Problems Encountered and Resources Required**

   We have not received any grants from UGC so we started these short term courses on self finance basis. The teachers are appointed on honorarium basis for the purpose.

Best Practice: 2 Career Guidance Cell

1. **Title of the Practice**

    Career Guidance Cell

2. **Goal**

    To prepare the students for competitive examinations, so that they could get various Government Services.

3. **The Practice**

    College established career guidance cell in the year 2008-09. Since then the college is conducting regular classes not only for the college students but for alumni with the help of faculty and alumni. Guest lectures are also organised to upgrade their knowledge regarding the competitive examinations. CGC also display the information of various employments, competitive examination notification on Library and office notice board.

4. **Evidence of Success**

    That practice proved very fruitful to us. Up to the date near about 30 students secured job in various State & Centre government department and Banking Sectors. Due to these practiced the students visited the library now and then which improved their reading habits. College library has ample collection of competitive examination books and journals, which enable the students to get success in the examination.

5. **Problems Encountered and Resources Required**

    We make sufficient use of college resources which are not adequate but enough to cater the needs of the students.